

**REPORT OF AUDIT**

**TOWNSHIP OF SPARTA**

**COUNTY OF SUSSEX**

**DECEMBER 31, 2020**

**TOWNSHIP OF SPARTA, N.J.**  
**YEAR ENDED DECEMBER 31, 2020**

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**TOWNSHIP OF SPARTA**

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**PART I**

**REPORT OF AUDIT ON FINANCIAL STATEMENTS**

**AND SUPPLEMENTARY DATA**

**YEAR ENDED DECEMBER 31, 2020**



# WIELKOTZ & COMPANY LLC

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and  
Members of the Township Council  
Township of Sparta  
Sparta, NJ 07871

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Township of Sparta in the County of Sussex, as of December 31, 2020, and 2019, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



Honorable Mayor and  
Members of the Township Council  
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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the Township of Sparta on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Township of Sparta as of December 31, 2020 and 2019 or changes in financial position for the years then ended.

***Basis for Qualified Opinion on Regulatory Basis Accounting Principles***

As described in Note 16 of the financial statements, the Township participates in a Length of Service Award Program (LOSAP) volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$335,227.78 and \$270,571.52 for 2020 and 2019, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.



***Qualified Opinion on Regulatory Basis of Accounting***

In our opinion, except for the effects of the matters described in “Basis for Qualified Opinion on Regulatory Basis Accounting Principles” paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balance sheets as of December 31, 2020 and 2019, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2020 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Sparta’s basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

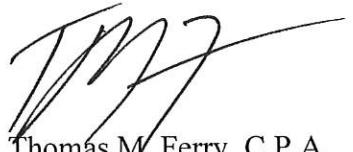
The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.



Honorable Mayor and  
Members of the Township Council  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2021 on our consideration of the Township of Sparta's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Sparta's internal control over financial reporting and compliance.



Thomas M. Ferry, C.P.A.  
Registered Municipal Accountant  
No. 497



WIELKOTZ & COMPANY, LLC  
*Certified Public Accountants*

Rockaway, New Jersey

September 30, 2021



## Township of Sparta, N.J.

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## Comparative Balance Sheet - Regulatory Basis

## Current Fund

December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Assets</u>			
Current Fund:			
Cash-Treasurer	A-4	15,791,923.95	13,536,978.77
Change Fund	A-5	450.00	450.00
		<u>15,792,373.95</u>	<u>13,537,428.77</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-8	1,614,254.53	1,499,598.62
Tax Title Liens	A-9	178,415.09	164,146.58
Property Acquired for Taxes -			
Assessed Valuation	A-10	2,907,000.00	2,907,000.00
		<u>4,699,669.62</u>	<u>4,570,745.20</u>
Deferred Charges:			
Emergency Authorization	A-13		40,000.00
		<u>20,492,043.57</u>	<u>18,148,173.97</u>
Federal and State Grant Fund:			
Grants Receivable	A-21	319,686.83	19,679.05
Interfund - Current Fund	A-24	152,619.54	381,700.74
		<u>472,306.37</u>	<u>401,379.79</u>
		<u>20,964,349.94</u>	<u>18,549,553.76</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

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## Comparative Balance Sheet - Regulatory Basis

## Current Fund

December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation Reserves:			
Unencumbered	A-3;A-14	2,624,014.50	1,594,195.11
Encumbered	A-3;A-14	568,242.65	468,612.89
Total Appropriation Reserves		3,192,257.15	2,062,808.00
Due to State of New Jersey:			
Senior Citizen and Veteran Deductions	A-7	46,528.63	46,020.41
Interfund Accounts Payable	A-12	153,446.43	382,527.63
Encumbrances Payable - Various Reserves	A-15	699.53	9,983.10
Prepaid Taxes	A-16	1,047,005.05	810,692.06
County Tax Payable	A-18	280,965.97	43,594.86
Library Tax Payable	A-19	2,629.59	2,629.59
Tax Overpayments	A-20	252,819.93	192,719.87
Due to State of New Jersey:			
Construction Code Surcharge	A-20	27,152.00	13,414.00
Marriage License Surcharge	A-20	750.00	725.00
		5,004,254.28	3,565,114.52
Reserve for Receivables	Contra	4,699,669.62	4,570,745.20
Fund Balance	A-1	10,788,119.67	10,012,314.25
		20,492,043.57	18,148,173.97
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-22	379,218.70	258,411.20
Unappropriated Reserve for Grants	A-23	76,488.49	123,543.54
Encumbrances Payable	A-25	16,599.18	19,425.05
		472,306.37	401,379.79
		20,964,349.94	18,549,553.76

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Current Fund

## Year Ended December 31,

	Ref.	2020	2019
Revenues and Other Income:			
Fund Balance Utilized	A-2	3,530,000.00	3,250,000.00
Miscellaneous Revenue Anticipated	A-2	5,075,054.70	4,866,936.64
Receipts from Delinquent Taxes	A-2	1,437,344.87	1,263,754.17
Receipts from Current Taxes	A-2	101,718,636.05	97,377,507.13
Non-Budget Revenue	A-2	106,041.54	45,689.30
Other Credits to Income:			
Tax Sale Premium Cancelled			400.00
Unappropriated Reserves Cancelled	A-12	2.44	
Unexpended Balance of Appropriation Reserves	A-14	1,069,927.59	1,340,734.30
Cancel of Various Reserves			145.72
Total Revenues and Other Income		<u>112,937,007.19</u>	<u>108,145,167.26</u>
Expenditures:			
Budget and Emergency Appropriations:			
Operations - Within Caps:			
Salaries and Wages	A-3	8,996,121.00	8,815,710.00
Other Expenses	A-3	7,732,892.00	7,469,741.10
Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS"	A-3	2,328,458.00	2,244,825.00
Operations - Excluded from "CAPS"			
Salaries and Wages	A-3	375,628.00	301,075.00
Other Expenses	A-3	1,583,908.78	1,416,550.33
Capital Improvement Fund	A-3	2,375,000.00	2,000,000.00
Municipal Debt Service	A-3	1,474,790.00	1,361,937.49
Deferred Charges and Statutory Expenditures - Municipal - Excluded from "CAPS"	A-3	204,000.00	152,000.00
Refund of Prior Year Revenue			28,000.00
Municipal Open Space Tax including Added Tax	A-12	335,340.62	327,836.29
Local District School Tax	A-17	64,963,843.00	62,546,373.00
County Taxes including Added Taxes	A-18	18,261,220.37	17,388,221.40
Added Library Taxes			2,629.59
Total Expenditures		<u>108,631,201.77</u>	<u>104,054,899.20</u>
Excess (Deficit) Revenue Over Expenditures		4,305,805.42	4,090,268.06
Adjustment to Income Before Fund Balance - Expenditures			
Included above Which are by Statute Deferred Charges to Budget of Succeeding Year			40,000.00
Statutory Excess to Fund Balance		4,305,805.42	4,130,268.06
Fund Balance, January 1,	A	10,012,314.25	9,132,046.19
Decreased by:		14,318,119.67	13,262,314.25
Fund Balance Utilized as Budget Revenue		3,530,000.00	3,250,000.00
Fund Balance, December 31,	A	<u>10,788,119.67</u>	<u>10,012,314.25</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

**Statement of Revenues - Regulatory Basis**

**Current Fund**

		<b>Year Ended December 31, 2020</b>		<b>Excess or (Deficit)</b>
	<b>Ref.</b>	<b>Budget</b>	<b>Appropriated by: 40A:4-87</b>	
Fund Balance Anticipated	A-1	<u>3,530,000.00</u>	<u></u>	<u>3,530,000.00</u>
Miscellaneous Revenues:				
Licenses:				
Other	A-11	6,000.00	7,509.00	1,509.00
Alcoholic Beverages	A-11	15,000.00	16,280.00	1,280.00
Fees and Permits	A-2	763,150.00	1,154,880.43	391,730.43
Fines and Costs:				
Municipal Court	A-11	264,000.00	150,120.99	(113,879.01)
Interest and Costs on Taxes	A-6	315,000.00	529,890.37	214,890.37
Interest on Investments and Deposits	A-11	385,000.00	168,150.48	(216,849.52)
Energy Receipts	A-11	1,235,421.00	1,235,421.00	
Watershed Moratorium Offset	A-11	29,328.00	29,328.00	
Garden State Trust	A-11	43,926.00	28,476.00	(15,450.00)
Uniform Construction	A-11	660,000.00	639,710.20	(20,289.80)
Other Municipalities Share of Radio System Costs	A-11	305,126.00	303,969.00	(1,157.00)
Interlocal Finance Hardyston	A-11	47,065.00	47,065.00	
Interlocal Finance Hardyston MUA	A-11	4,080.00	4,080.00	
Interlocal Finance Hardyston BOE	A-11	5,957.00	6,512.98	555.98
Interlocal Byram Fire Prevention	A-11	11,000.00	18,826.00	7,826.00
Interlocal Stanhope - QPA	A-11	2,400.00	2,400.00	
Public and Private Revenues:				
Recycling Grant	A-21	49,308.00	49,308.00	
Clean Communities	A-21	50,725.00	50,725.00	
Alcohol Education and Rehabilitation Fund	A-21	2,009.00	2,009.00	
Municipal Alliance on Alcoholism and Drug Abuse	A-21	16,042.00	16,042.00	
Body Armor Grant	A-21	3,185.00	3,185.00	
Drive Sober or Get Pulled Over	A-21	11,000.00	11,000.00	
Drunk Driving Enforcement Fund	A-21	5,500.00	5,500.00	
Sustainable New Jersey Grant	A-21	5,000.00	18,000.00	23,000.00
DOT Grant - Green Road	A-21	175,000.00	175,000.00	
NJ COVID Relief	A-21	95,965.78	95,965.78	
Other Special Items:				
PILOT - Senior Citizens Housing	A-11	10,000.00	16,420.36	6,420.36
Uniform Fire Safety	A-11	40,000.00	48,617.11	8,617.11
Fire Prevention Fees	A-11	27,000.00	37,155.00	10,155.00
Cable TV Franchise	A-11	70,147.00	70,147.00	
Solar Renewable Energy Credit	A-11	125,000.00	128,361.00	3,361.00
Total Miscellaneous Revenues	A-1	<u>4,682,369.00</u>	<u>113,965.78</u>	<u>5,075,054.70</u>
Receipts from Delinquent Taxes	A-1;A-2	<u>1,000,000.00</u>	<u></u>	<u>1,437,344.87</u>
Subtotal General Revenues		<u>9,212,369.00</u>	<u>113,965.78</u>	<u>10,042,399.57</u>
Amount to be Raised by Taxes for Support of Municipal Budget - Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	A-2	<u>18,762,691.35</u>	<u></u>	<u>21,165,502.41</u>
Budget Totals		<u>27,975,060.35</u>	<u>113,965.78</u>	<u>31,207,901.98</u>
Non-Budget Revenue	A-1;A-2	<u></u>	<u></u>	<u>106,041.54</u>
		<u>27,975,060.35</u>	<u>113,965.78</u>	<u>31,313,943.52</u>
		A-3	A-3	3,224,917.39

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

**Statement of Revenues - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2020**

Analysis of Realized Revenues

	<u>Ref.</u>	
Revenue from Collections	A-1; A-8	101,718,636.05
Allocated to School, County and Open Space Taxes	A-8	<u>83,560,403.99</u>
Balance for Support of Municipal Budget Appropriations		18,158,232.06
Add : Appropriation - Reserve for Uncollected Taxes	A-3	<u>3,007,270.35</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>21,165,502.41</u>
Receipts from Delinquent Taxes:		
Delinquent Taxes	A-8	1,389,204.26
Tax Title Liens	A-9	<u>48,140.61</u>
		<u>1,437,344.87</u>
		A-2
Fees and Permits - Other:		
Board of Health - Registrar	A-11	5,860.00
Board of Health - Sewer	A-11	31,680.00
Marriage License	A-11	227.00
Clerk	A-11	45.45
Zoning	A-11	32,450.00
Planning Board	A-11	97,000.52
Tax Assessor	A-11	650.00
Police	A-11	36,604.00
Leaf Bags	A-11	1,511.00
Cell Tower	A-11	295,224.69
Quarry Royalties	A-11	628,836.00
Host Community Fee	A-11	<u>24,791.77</u>
		<u>1,154,880.43</u>
		A-2

Analysis of Non-budget Revenues

Miscellaneous Reimbursements	6,854.50
NSF Check Fees	20.00
Void Checks	242.00
Senior & Veteran Deduction - Admin. Fee	2,070.16
Auction Proceeds	19,059.57
Vacant Property Fee	17,125.03
Admin Fees Police O/S Detail	3,921.03
Tax Sale Premiums Escheat	24,500.00
Fire Prevention Interlocal	500.00
Payment in Lieu of Taxes	17,087.85
Charging Station	61.86
Cancelled Escrows	<u>14,599.54</u>
	A-4
	<u>106,041.54</u>
	A-2

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

General Appropriations	Ref.	Appropriated		Expendited		Unexpended Balance Cancelled
		Budget	After Modification	Paid or Charged	Reserved	
Operations - within "CAPS"						
General Administration		269,515.00	269,515.00	257,083.84		12,431.16
Salaries and Wages		16,250.00	16,250.00	9,463.00		6,787.00
Other Expenses						
Purchasing		79,250.00	79,250.00	40,467.06		38,782.94
Other Expenses						
Township Council						
Salaries and Wages		31,050.00	31,050.00	26,000.46		5,049.54
Other Expenses		77,900.00	77,900.00	57,628.30		20,271.70
Clerk						
Salaries and Wages		110,098.00	110,098.00	110,038.48		59.52
Other Expenses		19,800.00	19,800.00	11,269.74		8,530.26
Elections						
Salaries and Wages		4,600.00	4,600.00	4,600.00		
Other Expenses		17,100.00	17,100.00	16,486.59		613.41
Financial Administration						
Salaries and Wages		162,965.00	162,965.00	157,184.10		5,780.90
Other Expenses		32,145.00	32,145.00	16,028.23		16,116.77
Annual Audit		29,450.00	29,450.00	20,750.00		8,700.00
Computerized Data Processing						
Salaries and Wages		127,660.00	127,660.00	113,937.92		13,722.08
Other Expenses		102,392.00	102,392.00	68,020.47		34,371.53

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

General Appropriations	Ref.	Appropriated		Expended		Unexpended Balance Cancelled
		Budget	After Modification	Budget	Paid or Charged	
Collection of Taxes						
Salaries and Wages		101,075.00	101,075.00	78,618.79	78,618.79	
Other Expenses		21,380.00	21,380.00	21,284.81	21,284.81	95.19
Assessment of Taxes						
Salaries and Wages		151,555.00	151,555.00	136,615.05	136,615.05	14,939.95
Other Expenses		90,000.00	90,000.00	43,785.84	43,785.84	46,214.16
Legal Services and Costs						
Other Expenses		170,000.00	170,000.00	120,536.22	120,536.22	49,463.78
Municipal Court						
Salaries and Wages		182,916.00	182,916.00	173,974.64	173,974.64	8,941.36
Other Expenses		19,050.00	19,050.00	3,505.95	3,505.95	15,544.05
Public Defender						
Other Expenses		15,000.00	15,000.00	15,000.00	15,000.00	
Engineering Services and Costs						
Other Expenses		115,000.00	115,000.00	101,641.06	101,641.06	13,358.94
Planning Board						
Salaries and Wages		22,485.00	22,485.00	22,465.30	22,465.30	19.70
Other Expenses		77,150.00	77,150.00	51,491.58	51,491.58	25,658.42
Planning Department						
Salaries and Wages		79,290.00	79,290.00	79,204.54	79,204.54	85.46
Other Expenses		9,200.00	9,200.00	1,814.85	1,814.85	7,385.15
Economic Development						
Salaries and Wages		6,345.00	6,345.00	6,345.00	6,345.00	
Other Expenses		13,450.00	13,450.00	13,450.00	13,450.00	

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

General Appropriations Ref.	Appropriated		Expended		Unexpended Balance Cancelled
	Budget	After Modification	Paid or Charged	Reserved	
Board of Adjustment					
Salaries and Wages	25,410.00	25,410.00	19,089.85		6,320.15
Other Expenses	16,250.00	16,250.00	9,308.65		6,941.35
Insurance:					
General Liability	355,000.00	355,000.00	307,459.53		47,540.47
Workers Compensation Insurance	275,000.00	275,000.00	255,687.27		19,312.73
Employee Group Health	3,150,000.00	3,150,000.00	2,934,815.10		215,184.90
Unemployment Compensation Insurance	1,000.00	1,000.00			1,000.00
Police					
Salaries and Wages	4,320,748.00	4,320,748.00	4,012,634.60		308,113.40
Other Expenses	190,000.00	190,000.00	164,494.09		25,505.91
Purchase of Police Cars	135,000.00	135,000.00	135,000.00		20,752.17
Police Dispatch/911					114,247.83
Salaries and Wages	611,103.00	611,103.00	542,910.58		68,192.42
Other Expenses	6,400.00	6,400.00	6,400.00		1,110.00
Emergency Management Services					5,290.00
Salaries and Wages	15,000.00	15,000.00	15,000.00		
Other Expenses	12,845.00	12,845.00	12,845.00		
Aid to Volunteer Fire Companies					
Other Expenses	16,400.00	16,400.00	16,336.44		63.56
Aid to Volunteer Ambulance Companies					
Other Expenses	45,000.00	45,000.00	45,000.00		3,102.39
Fire					
Other Expenses	67,000.00	67,000.00	67,000.00		34,672.26
					32,327.74

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2020**

<u>General Appropriations</u>	<u>Appropriated</u>			<u>Expended</u>			<u>Unexpended Balance Cancelled</u>
	<u>Ref.</u>	<u>Budget</u>	<u>After Modification</u>	<u>Budget</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Fire Hydrant Service		13,000.00	13,000.00	13,000.00	13,000.00		
Other Expenses							
Uniform Fire Safety		50,350.00	50,350.00	29,382.02	29,382.02		20,967.98
Salaries and Wages		7,250.00	7,250.00	1,604.88	1,604.88		5,645.12
Other Expenses							
Municipal Prosecutor		37,010.00	37,010.00	28,499.97	28,499.97		8,510.03
Other Expenses							
Public Works Functions							
Road Repairs and Maintenance		715,750.00	715,750.00	714,146.64	714,146.64		1,603.36
Salaries and Wages		233,380.00	233,380.00	139,062.86	139,062.86		94,317.14
Other Expenses							
Garage and Trash Removal		55,300.00	55,300.00	15,586.60	15,586.60		39,713.40
Other Expenses							
Public Building and Grounds							
Salaries and Wages		64,930.00	64,930.00	52,965.34	52,965.34		11,964.66
Other Expenses		144,600.00	144,600.00	116,128.79	116,128.79		28,471.21
Vehicle Maintenance							
Salaries and Wages		293,151.00	293,151.00	280,416.14	280,416.14		12,734.86
Other Expenses		186,483.00	186,483.00	156,902.65	156,902.65		29,580.35
Snow Removal							
Salaries and Wages		250,000.00	250,000.00	205,551.28	205,551.28		44,448.72
Other Expenses		400,000.00	400,000.00	69,926.83	69,926.83		330,073.17

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2020**

<u>General Appropriations</u>	<u>Appropriated</u>			<u>Expended</u>			<u>Unexpended Balance Cancelled</u>
	<u>Ref.</u>	<u>Budget</u>	<u>After Modification</u>	<u>Budget</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
DPW Administration							
Salaries and Wages		202,200.00		202,200.00	190,103.75		12,096.25
Other Expenses		17,000.00		17,000.00	10,025.84		6,974.16
Municipal Services Act - Condo Costs							
Other Expenses		56,200.00		56,200.00			56,200.00
Health and Human Services Function							
Health and Welfare Department		23,360.00		23,360.00	9,075.00		14,285.00
Other Expenses							
Environmental Commission							
Salaries and Wages		2,020.00		2,020.00		2,020.00	
Other Expenses		3,125.00		3,125.00		405.00	2,720.00
Animal Regulations							
Salaries and Wages		19,817.00		19,817.00		19,817.00	
Other Expenses		20,000.00		20,000.00		15,487.70	4,512.30
Committee on Aging							
Salaries and Wages		71,575.00		71,575.00		69,631.16	1,943.84
Other Expenses		29,160.00		29,160.00		2,799.19	26,360.81
Parks and Recreation Functions							
Recreation Services Functions							
Salaries and Wages		184,388.00		184,388.00		184,208.07	179.93
Other Expenses		32,662.00		32,662.00		22,795.97	9,866.03
Maintenance of Parks							
Salaries and Wages		460,125.00		460,125.00		459,920.54	204.46
Other Expenses		134,400.00		134,400.00		86,966.82	47,433.18

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

<u>General Appropriations</u>	<u>Ref.</u>	<u>Appropriated</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
		<u>Budget</u>	<u>After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Celebration of Public Events		105,000.00	105,000.00	49,110.14		55,889.86
Other Expenses		155,000.00	155,000.00	82,180.69		72,819.31
Utility Expenses and Bulk Purchases		80,000.00	80,000.00	78,748.77		1,251.23
Electricity		72,000.00	72,000.00	65,800.55		6,199.45
Street Lighting		11,200.00	11,200.00	9,930.04		1,269.96
Telephone		52,950.00	52,950.00	35,487.49		17,462.51
Water		10,000.00	10,000.00	5,551.76		4,448.24
Natural Gas		289,400.00	289,400.00	91,997.27		197,402.73
Sewerage Processing and Disposal						
Gasoline						
State Uniform Construction Code						
Construction Code Official						
Salaries and Wages		460,000.00	460,000.00	361,364.56		98,635.44
Other Expenses		140,000.00	140,000.00	6,974.33		133,025.67
Accumulated Absences						
Other Expenses		250,000.00	250,000.00	196,366.49		53,633.51
Total Operations within "CAPS"		16,729,013.00	16,729,013.00	13,999,260.09		2,729,752.91
Detail:						
Salaries and Wages	A-1	8,996,121.00	8,996,121.00	8,325,229.65		670,891.35
Other Expenses	A-1	7,732,892.00	7,732,892.00	5,674,030.44		2,058,861.56
Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						

Deferred Charges and Statutory Expenditures - Municipal  
within "CAPS"

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2020**

<u>General Appropriations</u>	<u>Ref.</u>	<u>Appropriated</u>			<u>Expended</u>			<u>Unexpended Balance Cancelled</u>		
		<u>Budget</u>	<u>After Modification</u>	<u>Budget</u>	<u>Paid or Charged</u>	<u>Reserved</u>				
<b>Statutory Expenditures:</b>										
Contribution to:										
Public Employees' Retirement System										
Social Security System (O.A.S.I.)										
Police and Firemen's Retirement System of N.J.										
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"										
A-1										
2,328,458.00										
2,328,458.00										
2,313,316.97										
15,141.03										
Total General Appropriations for Municipal Purposes within "CAPS"										
19,057,471.00										
19,057,471.00										
16,312,577.06										
2,744,893.94										
Operations - Excluded from "CAPS"										
Maintenance of Free Public Library										
Emergency Services Volunteer Length of Service Award Program										
Reserve for Tax Appeals										
Emergency Coronavirus Response										
Interlocal Municipal Service Agreements:										
Other Municipalities Share of Radio System Costs										
Police Dispatch/911										
Salaries and Wages										
Township of Hardyston Finance Officer										
Salaries and Wages										
305,126.00										
305,126.00										
47,065.00										
47,065.00										

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

General Appropriations	Ref.	Appropriated		Expendited		Unexpended Balance Cancelled
		Budget	After Modification	Paid or Charged	Reserved	
Hardyston MUA Finance Officer						
Salaries and Wages		4,080.00		4,080.00		4,080.00
Hardyston BOE Finance						
Salaries and Wages		5,957.00		5,957.00		5,957.00
Township of Byram Uniform Fire Safety						
Salaries and Wages		11,000.00		11,000.00		11,000.00
Borough of Stanhope Purchasing						
Salaries and Wages		2,400.00		2,400.00		2,400.00
Public and Private Programs Offset by Revenues						
Recycling Tonnage Grant		49,308.00		49,308.00		49,308.00
Clean Communities Program		50,725.00		50,725.00		50,725.00
Municipal Court Alcohol Rehab		2,009.00		2,009.00		2,009.00
Municipal Alliance on Alcoholism and Drug Abuse		16,042.00		16,042.00		16,042.00
Body Armor Grant		3,185.00		3,185.00		3,185.00
Drunk Driving Enforcement Fund		5,500.00		5,500.00		5,500.00
Drive Sober or Get Pulled Over		11,000.00		11,000.00		11,000.00
Sustainable New Jersey Corp. Grant		23,000.00		23,000.00		23,000.00
Matching Funds for Grants:						
Municipal Alliance on Alcoholism and Drug Abuse		4,250.00		4,250.00		4,250.00
Other Expenses		95,965.78		95,965.78		95,965.78
NI Emergency COVID Relief						
Total Operations - Excluded from "CAPS"		1,959,536.78		1,959,536.78		1,680,134.82
						279,401.96

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

General Appropriations	Ref.	Appropriated		Expended		Unexpended Balance Cancelled
		Budget	After Modification	Paid or Charged	Reserved	
<b>Detail:</b>						
Salaries & Wages	A-1	375,628.00	375,628.00	375,628.00		
Other Expenses	A-1	1,583,908.78	1,583,908.78	1,304,506.82	279,401.96	
Capital Improvements:						
Capital Improvement Fund		2,200,000.00	2,200,000.00	2,200,000.00		
NJ Transportation Trust Fund - Green Road		175,000.00	175,000.00	7,038.75	167,961.25	
Total Capital Improvements Excluded from "CAPS"	A-1	2,375,000.00	2,375,000.00	2,207,038.75	167,961.25	
Municipal Debt Service:						
Payment of Bond Principal		1,105,000.00	1,105,000.00	1,105,000.00		
Payment of Bond Anticipation Notes		195,200.00	195,200.00	195,200.00		
Interest on Bonds		148,608.00	148,608.00	137,650.00		10,958.00
Interest on Notes		36,940.00	36,940.00	36,940.00		
Total Municipal Debt Service-Excluded from "CAPS"	A-1	1,485,748.00	1,485,748.00	1,474,790.00		10,958.00
Deferred Charges:						
Emergency Authorization		40,000.00	40,000.00	40,000.00		
Deferred Charges to Future Taxation Unfunded:						
Ordinance No. 16-13		44,000.00	44,000.00	44,000.00		
Ordinance No. 16-18		100,000.00	100,000.00	100,000.00		
Ordinance No. 18-13		20,000.00	20,000.00	20,000.00		
Total Deferred Charges - Municipal - Excluded from "CAPS"	A-1	204,000.00	204,000.00	204,000.00		

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Township of Sparta, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2020**

<u>General Appropriations</u>	<u>Appropriated</u>			<u>Expended</u>			<u>Unexpended Balance Cancelled</u>
	<u>Ref.</u>	<u>Budget</u>	<u>After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>		
		<u>Budget</u>	<u>After</u>	<u>Modification</u>	<u>Paid or Charged</u>		
Total General Appropriations for Municipal Purposes Excluded from "CAPS"		6,024,284.78		6,024,284.78	5,565,963.57	447,363.21	10,958.00
Subtotal General Appropriations		25,081,755.78		25,081,755.78	21,878,540.63	3,192,257.15	10,958.00
Reserve for Uncollected Taxes		3,007,270.35		3,007,270.35	3,007,270.35		
Total General Appropriations		28,089,026.13		28,089,026.13	24,885,810.98	3,192,257.15	10,958.00
Adopted Budget	A-2			27,975,060.35			
Appropriated by N.J.S.A. 40A:4-87	A-2			113,965.78			
				28,089,026.13			
	<u>Ref.</u>						
<u>Analysis of Paid or Charged</u>							
Reserve for Uncollected Taxes	A-2				3,007,270.35		
Cash Disbursed	A-4				21,402,555.85		
Matching Funds for Federal and State Grants	A-12				4,250.00		
Deferred Charges							
Emergency Authorization	A-13					40,000.00	
Reserve for Federal and State Grants	A-22					431,734.78	
						24,885,810.98	
	<u>Ref.</u>						
<u>Analysis of Appropriation Reserves</u>							
Unencumbered	A					2,624,014.50	
Encumbered	A					568,242.65	
						3,192,257.15	

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

**Township of Sparta, N.J.**

**Comparative Balance Sheet - Regulatory Basis**

**Trust Funds**

**December 31,**

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<b>Assets</b>			
Assessment Trust Fund:			
Cash	B-1;B-2	231,378.37	248,188.48
Assessment Receivable	B-3	503,204.35	513,709.15
		<u>734,582.72</u>	<u>761,897.63</u>
Animal Control Trust Fund:			
Cash	B-1	24,286.16	20,417.33
Change Fund	B-6	25.00	25.00
		<u>24,311.16</u>	<u>20,442.33</u>
Other Trust Funds:			
Cash	B-1	6,472,341.24	5,275,153.99
Interfund - Current Fund	B-10	826.89	826.89
		<u>6,473,168.13</u>	<u>5,275,980.88</u>
Emergency Services Volunteer Length of Service Award Program (Unaudited)			
Cash	B-1	304,177.78	246,641.52
Contributions Receivable	B-15	31,050.00	23,930.00
		<u>335,227.78</u>	<u>270,571.52</u>
<b>Total Assets</b>		<b><u>7,567,289.79</u></b>	<b><u>6,328,892.36</u></b>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Township of Sparta, N.J.**

**Comparative Balance Sheet - Regulatory Basis**

**Trust Funds**

**December 31,**

		<u>2020</u>	<u>2019</u>
<b><u>Liabilities, Reserves &amp; Fund Balance</u></b>			
Assessment Trust Fund:			
NJDEP Loan Payable	B-7	600,927.92	628,242.83
Reserve for Assessments and Liens	B-8	133,654.80	133,654.80
		<u>734,582.72</u>	<u>761,897.63</u>
Animal Control Trust Fund:			
Prepaid Licenses	B-9	12,514.33	14,269.00
Reserve for Encumbrances	B-12	1,119.60	717.47
Reserve for Animal Control			
Fund Expenditures	B-13	10,673.63	5,452.26
Due to State Department of Health	B-14	3.60	3.60
		<u>24,311.16</u>	<u>20,442.33</u>
Other Trust Fund:			
Various Reserves	B-11	6,325,602.37	5,122,753.56
Reserve for Encumbrances	B-12	147,565.76	153,227.32
		<u>6,473,168.13</u>	<u>5,275,980.88</u>
Emergency Services Volunteer Length of Service Award Program (Unaudited)			
Net Assets Available for Benefits	B-16	335,227.78	270,571.52
Total Liabilities, Reserves and Fund Balance		<u>7,567,289.79</u>	<u>6,328,892.36</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## Township of Sparta, N.J.

## Comparative Balance Sheet - Regulatory Basis

## General Capital Fund

December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Assets</u>			
Cash	C-2;C-3	3,192,961.28	3,788,010.09
Deferred Charges to Future Taxation:			
Funded	C-4	3,660,000.00	4,765,000.00
Unfunded	C-5	2,227,675.35	3,140,909.36
		<u>9,080,636.63</u>	<u>11,693,919.45</u>
<u>Liabilities, Reserves and Fund Balance</u>			
General Serial Bonds	C-6	3,660,000.00	4,765,000.00
Bond Anticipation Notes	C-7	1,651,800.00	1,847,000.00
Improvement Authorizations:			
Funded	C-8	1,287,064.04	1,359,276.21
Unfunded	C-8	599,580.01	1,971,767.88
Capital Improvement Fund	C-9	85,804.16	85,804.16
Reserve for Encumbrances	C-10	1,509,356.83	1,391,866.62
Reserve for Developers Contribution	C-11	74,566.00	74,566.00
Fund Balance	C-1	212,465.59	198,638.58
		<u>9,080,636.63</u>	<u>11,693,919.45</u>

There were Bonds and Notes Authorized But Not Issued in the Amount of \$575,875.35 as of December 31, 2020 and \$1,293,909.36 as of December 31, 2019 per Exhibit C-12.

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Statement of Surplus - Regulatory Basis

## General Capital Fund

Year Ended December 31,

		<u>2020</u>	<u>2019</u>
	<u>Ref.</u>		
Balance - January 31,	C	198,638.58	188,840.82
Increased by:			
Premium on Bond Anticipation Note Sale	C-2	<u>13,827.01</u>	<u>9,797.76</u>
Balance - December 31,	C	<u>212,465.59</u>	<u>198,638.58</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Balance Sheet - Regulatory Basis

## Water Utility Fund

December 31,

	<u>Ref</u>	<u>2020</u>	<u>2019</u>
<u>Assets</u>			
Operating Fund:			
Cash	D-5	<u>2,436,076.57</u>	<u>1,841,975.38</u>
Receivables with Full Reserves:			
Consumers Account Receivable	D-7	327,172.02	262,268.85
Liens Receivable	D-8	<u>-</u>	<u>94.89</u>
		<u>327,172.02</u>	<u>262,363.74</u>
Total Operating Fund		<u>2,763,248.59</u>	<u>2,104,339.12</u>
Capital Fund:			
Cash	D-5;D-6	798,754.49	475,351.79
Fixed Capital	D-9	30,791,823.34	29,543,323.34
Fixed Capital Authorized and Uncompleted	D-10	2,304,000.00	2,798,500.00
Deferred Charges - Additional Note Payment	D-11	<u>500.00</u>	<u>500.00</u>
Total Capital Fund		<u>33,895,077.83</u>	<u>32,817,675.13</u>
Total Assets		<u>36,658,326.42</u>	<u>34,922,014.25</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Balance Sheet - Regulatory Basis

## Water Utility Fund

December 31,

	<u>Ref</u>	<u>2020</u>	<u>2019</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Appropriation Reserves:			
Unencumbered	D-4;D-12	152,662.33	132,379.22
Encumbered	D-4;D-12	40,044.21	93,401.34
Total Appropriation Reserves:		<u>192,706.54</u>	<u>225,780.56</u>
Water Rents Overpayments	D-13	11,720.23	16,327.22
Accrued Interest on Bonds	D-14	103,437.51	114,491.02
Accrued Interest on Notes	D-15	2,677.72	4,568.72
		<u>310,542.00</u>	<u>361,167.52</u>
Reserve for Receivables	Contra	327,172.02	262,363.74
Fund Balance	D-1	<u>2,125,534.57</u>	<u>1,480,807.86</u>
Total Operating Fund		<u>2,763,248.59</u>	<u>2,104,339.12</u>
Capital Fund:			
Serial Bonds Payable	D-16	9,315,000.00	10,330,000.00
Bond Anticipation Notes	D-17	792,000.00	609,000.00
Improvement Authorizations:			
Funded	D-18	233,567.97	98,227.52
Unfunded	D-18	260,489.54	24,351.88
Capital Improvement Fund	D-19	45,939.00	45,939.00
Encumbrances Payable	D-20	10,539.51	65,105.15
Reserve for Amortization	D-21	21,791,823.34	19,986,823.34
Reserve for Deferred Amortization	D-22	1,422,000.00	1,641,000.00
Fund Balance	D-3	<u>23,718.47</u>	<u>17,228.24</u>
Total Capital Fund		<u>33,895,077.83</u>	<u>32,817,675.13</u>
Total Liabilities, Reserves and Fund Balances		<u>36,658,326.42</u>	<u>34,922,014.25</u>

The fixed capital reported is taken from the municipal records and does not necessarily reflect the true condition of such fixed capital.

There were no bonds and notes authorized but not issued

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Water Utility Operating Fund

Year Ended December 31,

	Ref.	2020	2019
Revenue and Other Income Realized:			
Surplus Anticipated	D-2	500,000.00	150,000.00
Water Rents	D-2	3,102,626.40	2,994,226.26
Fire Hydrant Service	D-2	44,845.24	47,982.86
Cell Tower Fees	D-2	301,075.07	229,374.79
Water Assessment Fund Balance			30,000.00
Miscellaneous Revenues Anticipated	D-2	144,253.57	158,898.07
Other Credits to Income:			
Miscellaneous Revenues Not Anticipated	D-2	838,077.80	1,216,719.26
Unexpended Balance of Appropriation Reserves	D-12	103,594.63	150,093.18
Total Income		<u>5,034,472.71</u>	<u>4,977,294.42</u>
Expenditures:			
Operating	D-4	1,867,119.00	1,848,860.00
Capital Improvements	D-4	510,000.00	160,000.00
Debt Service	D-4	1,402,152.00	1,419,021.00
Deferred Charges and Statutory Expenditures	D-4	<u>110,475.00</u>	<u>100,022.00</u>
Total Expenditures		<u>3,889,746.00</u>	<u>3,527,903.00</u>
Statutory Excess to Surplus		1,144,726.71	1,449,391.42
Fund Balance - January 1,	D	<u>1,480,807.86</u>	<u>181,416.44</u>
		<u>2,625,534.57</u>	<u>1,630,807.86</u>
Decreased by:			
Utilized as Anticipated Revenue		<u>500,000.00</u>	<u>150,000.00</u>
Fund Balance - December 31,	D	<u>2,125,534.57</u>	<u>1,480,807.86</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Statement of Revenues - Regulatory Basis

## Water Utility Operating Fund

Year Ended December 31, 2020

		<u>Anticipated</u>		Excess or (Deficit)
	Ref.	<u>Budget</u>	<u>Realized</u>	
Surplus Anticipated	D-1	500,000.00	500,000.00	-
Water Rents	D-1;D-7	2,970,000.00	3,102,626.40	132,626.40
Fire Hydrant Service	D-1;D-5	47,000.00	44,845.24	(2,154.76)
Miscellaneous Anticipated	D-1	152,746.00	144,253.57	(8,492.43)
Water Tower Cell Phone	D-1;D-5	220,000.00	301,075.07	81,075.07
Budget Totals		<u>3,889,746.00</u>	<u>4,092,800.28</u>	<u>203,054.28</u>
		D-4		

Analysis of Water Rents

Rents	D-7	3,102,531.51
Water Utility Lien Collections	D-8	94.89
		<u>3,102,626.40</u>

Analysis of Miscellaneous Revenue Anticipated

Miscellaneous Anticipated:	
Interest on Delinquent Rents	61,628.08
Meters Sold	4,585.99
Sprinklers	47,812.50
Various Miscellaneous	30,227.00
	D-5
	<u>144,253.57</u>

Analysis of Miscellaneous Revenue Not Anticipated

Interest on Investment	16,618.16
Connection Fees	821,459.14
Miscellaneous Refund	0.50
	D-1; D-5
	<u>838,077.80</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Statement of Fund Balance - Regulatory Basis

## Water Capital Utility Fund

Year Ended December 31,

		<u>2020</u>	<u>2019</u>
	<u>Ref.</u>		
Balance - January 1,	D	17,228.24	14,143.76
Increased by:			
Premium on Sale of Bond			
Anticipation Notes	D-5	<u>6,490.23</u>	<u>3,084.48</u>
Balance - December 31,	D	<u>23,718.47</u>	<u>17,228.24</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Statement of Expenditures - Regulatory Basis

## Water Utility Operating Fund

Year Ended December 31, 2020

	Ref.	Appropriated		Paid or Charged	Expended
		Budget	Budget After Modification		
<b>Operating:</b>					
Salaries and Wages		829,744.00	829,744.00	769,881.24	59,862.76
Other Expenses	D-1	1,057,375.00	1,037,375.00	933,219.81	104,158.03
Total Operating		1,887,119.00	1,867,119.00	1,703,101.05	164,020.79
<b>Capital Improvements</b>					
Capital Improvement Fund	D-1	500,000.00	500,000.00	500,000.00	500,000.00
Capital Outlay		10,000.00	10,000.00	500,000.00	10,000.00
		510,000.00	510,000.00	500,000.00	10,000.00
<b>Debt Service:</b>					
Payment of Bond and Loan Principal		1,015,000.00	1,015,000.00	1,015,000.00	1,015,000.00
Payment of Bond Anticipation Notes		71,000.00	71,000.00	71,000.00	71,000.00
Interest on Bonds		305,849.00	305,849.00	305,849.00	305,849.00
Interest on Notes		10,303.00	10,303.00	10,303.00	10,303.00
Total Debt Service	D-1	1,402,152.00	1,402,152.00	1,402,152.00	1,402,152.00
<b>Deferred Charges and Statutory Expenditures:</b>					
Statutory Expenditures:					
Contribution to:					
Public Employee Retirement System		47,000.00	47,000.00	44,789.25	2,210.75
Social Security System (O.A.S.I.)		63,475.00	63,475.00	47,000.00	16,475.00
Total Deferred Charges and Statutory Expenditures	D-1	110,475.00	110,475.00	91,789.25	18,685.75
<b>Analysis of Paid or Charged:</b>					
Cash Disbursed	D-5			3,380,890.30	
Interest on Bonds	D-14			305,849.00	
Interest on Notes	D-15			10,303.00	
				3,697,042.30	
			D-2		192,706.54
<b>Analysis of Appropriation Reserve:</b>					
Unencumbered	D				152,662.33
Encumbered	D				40,044.21
					192,706.54

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Balance Sheet - Regulatory Basis

## Sewer Utility Fund

December 31,

	<u>Ref</u>	<u>2020</u>	<u>2019</u>
<b><u>Assets</u></b>			
Operating Fund:			
Cash	E-6	<u>106,762.85</u>	<u>144,675.67</u>
Receivables with Full Reserves:			
Consumers Account Receivable	E-9	68,692.69	43,815.84
Liens Receivable	E-10	-	237.19
		<u>68,692.69</u>	<u>44,053.03</u>
Deferred Charges:			
Operating Deficit	E-1	<u>20,123.75</u>	-
Total Operating Fund		<u>195,579.29</u>	<u>188,728.70</u>
Sewer Assessment Fund			
Cash	E-6;E-7	-	8,912.95
Capital Fund:			
Cash	E-6;E-8	708,667.04	951,537.21
Fixed Capital	E-11	8,758,594.25	8,758,594.25
Fixed Capital Authorized and Uncompleted	E-12	<u>1,045,000.00</u>	<u>1,045,000.00</u>
Total Capital Fund		<u>10,512,261.29</u>	<u>10,755,131.46</u>
Total Assets		<u>10,707,840.58</u>	<u>10,952,773.11</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Balance Sheet - Regulatory Basis

## Sewer Utility Fund

December 31,

	Ref	2020	2019
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Appropriation Reserves:			
Unencumbered	E-5;E-13	66,282.05	44,164.15
Encumbered	E-5;E-13	13,485.06	11,415.25
Total Appropriation Reserves:		79,767.11	55,579.40
Sewer Charge Overpayments	E-14	4,428.08	2,192.37
Accrued Interest on Bonds	E-15	26,481.46	35,351.96
Accrued Interest on Notes	E-16	4,883.18	225.17
		115,559.83	93,348.90
Reserve for Receivables	Contra	68,692.69	44,053.03
Fund Balance	E-1	11,326.77	51,326.77
Total Operating Fund		195,579.29	188,728.70
Sewer Assessment Fund:			
Fund Balance	E-4	-	8,912.95
Capital Fund:			
Serial Bonds Payable	E-17	1,985,000.00	2,310,000.00
Bond Anticipation Notes	E-18	974,000.00	980,000.00
Improvement Authorizations:			
Unfunded	E-19	678,183.44	902,466.08
Capital Improvement Fund	E-20	8,500.00	8,500.00
Encumbrances Payable	E-21	8,255.30	39,000.00
Reserve for Amortization	E-22	6,773,594.25	6,444,338.22
Reserve for Deferred Amortization	E-23	71,000.00	65,000.00
Fund Balance	E-3	13,728.30	5,827.16
		10,512,261.29	10,755,131.46
Total Capital Fund			
Total Liabilities, Reserves and Fund Balances		10,707,840.58	10,952,773.11

The fixed capital reported is taken from the municipal records and does not necessarily reflect the true condition of such fixed capital.

There were bonds and notes authorized but not issued on December 31, 2020 and 2019 in the amount of \$-0- and \$4,256.03 per Exhibit E-24.

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Sewer Utility Operating Fund

Year Ended December 31,

	Ref.	2020	2019
Revenue and Other Income Realized:			
Surplus Anticipated	E-2	40,000.00	21,000.00
Sewer Service Charges	E-2	805,617.13	901,341.40
Board of Education Debt Service	E-2	78,020.76	82,455.44
Interlocal Agreement Branchville	E-2	19,564.00	14,502.00
Sewer Reservation Fees		-	772.20
Sewer Connection Fees	E-2	9,492.00	23,016.52
Sewer Assessment Fund balance		8,913.00	-
Interest on Delinquent Rents	E-2	11,590.65	15,335.05
Other Credits to Income:			
Miscellaneous	E-2	6,195.63	4,405.51
Unexpended Balance of Appropriation Reserves	E-13	43,153.08	24,635.42
Total Income		<u>1,022,546.25</u>	<u>1,087,463.54</u>
Expenditures:			
Operating	E-5	611,320.00	626,160.00
Debt Service	E-5	424,662.00	408,323.00
Deferred Charges and Statutory Expenditures	E-5	6,688.00	2,299.00
Total Expenditures		<u>1,042,670.00</u>	<u>1,036,782.00</u>
Operating Deficit to be Raised in Budget of Succeeding Year	E	<u>(20,123.75)</u>	
Statutory Excess to Surplus		-	50,681.54
Fund Balance - January 1,	E	<u>51,326.77</u>	<u>21,645.23</u>
		<u>51,326.77</u>	<u>72,326.77</u>
Decreased by:			
Utilized as Anticipated Revenue		<u>40,000.00</u>	<u>21,000.00</u>
Fund Balance - December 31,	E	<u>11,326.77</u>	<u>51,326.77</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Statement of Revenues - Regulatory Basis

## Sewer Utility Operating Fund

Year Ended December 31, 2020

		<u>Anticipated</u>		Excess or (Deficit)
	Ref.	Budget	Realized	
Surplus Anticipated	E-1	40,000.00	40,000.00	
Sewer Service Charges	E-1;E-9	860,505.00	805,617.13	(54,887.87)
Sewer Connection Fees	E-1;E-6	23,000.00	9,492.00	(13,508.00)
Sewer Reservation Fees	E-1	750.00		(750.00)
Sewer Assessment Fund balance	E-1;E-6	8,913.00	8,913.00	
Interlocal Agreement Branchville	E-1;E-6	14,502.00	19,564.00	5,062.00
Sewer Interest on Delinquent Rents	E-1;E-6	15,000.00	11,590.65	(3,409.35)
Board of Education Share of Debt Service	E-1;E-9	80,000.00	78,020.76	(1,979.24)
Miscellaneous Revenue Not Anticipated	E-1;E-2		6,195.63	6,195.63
Budget Totals		<u>1,042,670.00</u>	<u>979,393.17</u>	<u>(63,276.83)</u>
		E-5		

Analysis of Sewer Service Charges:

Rents	E-9	883,400.70
Sewer Utility Lien Collections	E-10	237.19
		<u>883,637.89</u>

Miscellaneous Revenues Not Anticipated

Interest on Investments - Operating	E-2; E-6	<u>6,195.63</u>
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The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Statement of Fund Balance - Regulatory Basis

## Sewer Utility Capital Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Balance - January 1,	E	5,827.16	565.40
Increased by:			
Premium on Sale of Bond			
Anticipation Note	E-6	<u>7,901.14</u>	<u>5,261.76</u>
Balance - December 31,	E	<u>13,728.30</u>	<u>5,827.16</u>

E-4

## Comparative Statement of Assessment Trust Fund Balance - Regulatory Basis

## Sewer Assessment Trust Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Balance - January 1,	E	8,912.95	1,148.47
Increased by:			
Interest on Investments	E-6	24.99	
Collection of Unpledged			
Assessments and Liens		<u>7,764.48</u>	<u>8,912.95</u>
Decreased by:			
Payment to Sewer Operating Fund			
as Anticipated Revenue		8,913.00	
Disbursement	E-6	<u>24.94</u>	<u>8,937.94</u>
Balance - December 31,	E	<u>-</u>	<u>8,912.95</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Statement of Expenditures - Regulatory Basis

## Sewer Utility Operating Fund

Year Ended December 31, 2020

	Ref.	Appropriated		Expended	
		Budget	Budget After Modification	Paid or Charged	Reserved
<b>Operating:</b>					
Salaries and Wages		31,770.00	31,770.00	22,383.00	9,387.00
Other Expenses		158,500.00	158,500.00	90,550.89	67,949.11
Other Expenses - SCMUA		421,050.00	421,050.00	421,050.00	
<b>Total Operating</b>	<b>E-1</b>	<b>611,320.00</b>	<b>611,320.00</b>	<b>535,983.89</b>	<b>77,336.11</b>
<b>Debt Service:</b>					
Payment of Bond Principal		325,000.00	325,000.00	325,000.00	
Payment of Bond Anticipation Notes		6,000.00	6,000.00	6,000.00	
Interest on Bonds		69,417.00	69,417.00	69,417.00	
Interest on Notes		24,245.00	24,245.00	24,245.00	
Total Debt Service		424,662.00	424,662.00	424,662.00	
<b>Deferred Charges and Statutory Expenditures:</b>					
Deferred Charges:					
Ordinance # 05-18		4,257.00	4,257.00	4,257.00	
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)		2,431.00	2,431.00	2,431.00	
Total Deferred Charges and Statutory Expenditures	E-1	6,688.00	6,688.00	4,257.00	2,431.00
<b>Analysis of Paid or Charged</b>					
Cash Disbursed	E-6				
Interest on Bonds	E-15				
Interest on Notes	E-16				
			E-2		
				869,240.89	
				69,417.00	
				24,245.00	
				962,902.89	
<b>Analysis of Appropriation Reserves</b>					
Unencumbered	E				66,282.05
Encumbered	E				13,485.06
					79,767.11
					<u>79,767.11</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Solid Waste Utility Fund

December 31,

	<u>Ref</u>	<u>2020</u>	<u>2019</u>
<b><u>Assets</u></b>			
Operating Fund:			
Cash	F-4	2,105,206.48	2,405,304.93
Receivables with Full Reserves:			
Consumers Account Receivable	F-5	<u>102,311.56</u>	<u>116,757.29</u>
Total Operating Fund		<u>2,207,518.04</u>	<u>2,522,062.22</u>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
Operating Fund:			
Appropriation Reserves:			
Unencumbered	F-3;F-6	26,266.73	2,446.01
Encumbered	F-3;F-6	<u>660.15</u>	<u>680.60</u>
Total Appropriation Reserves		<u>26,926.88</u>	<u>3,126.61</u>
Prepaid Solid Waste User Fees	F-7	<u>316,419.66</u>	<u>340,078.05</u>
		<u>343,346.54</u>	<u>343,204.66</u>
Reserve for Receivables	Contra	102,311.56	116,757.29
Fund Balance	F-1	<u>1,761,859.94</u>	<u>2,062,100.27</u>
Total Operating Fund		<u>2,207,518.04</u>	<u>2,522,062.22</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Solid Waste Operating Utility Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Revenue and Other Income Realized:			
Surplus Anticipated	F-2	320,000.00	300,000.00
Solid Waste User Fees	F-2	1,988,329.68	1,965,357.11
Interest on Investments	F-2	11,935.37	29,404.16
Solid Waste Penalties	F-2	34,172.81	40,996.56
Miscellaneous	F-2	115.00	21,509.28
Other Credits to Income:			
Unexpended Balance of			
Appropriation Reserves	F-6	3,096.81	129,306.16
Total Income		<u>2,357,649.67</u>	<u>2,486,573.27</u>
Expenditures:			
Operating	F-3	2,325,875.00	2,181,765.00
Deferred Charges and			
Statutory Expenditures	F-3	12,015.00	11,750.00
Total Expenditures		<u>2,337,890.00</u>	<u>2,193,515.00</u>
Statutory Excess to Surplus		19,759.67	293,058.27
Fund Balance - January 1,	F	<u>2,062,100.27</u>	<u>2,069,042.00</u>
		<u>2,081,859.94</u>	<u>2,362,100.27</u>
Decreased by:			
Utilized as Anticipated Revenue		<u>320,000.00</u>	<u>300,000.00</u>
Fund Balance - December 31,	F	<u>1,761,859.94</u>	<u>2,062,100.27</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Statement of Revenues - Regulatory Basis

## Solid Waste Operating Utility Fund

Year Ended December 31, 2020

		<u>Anticipated</u>		Excess or (Deficit)
	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	
Surplus Anticipated	F-1	320,000.00	320,000.00	
Solid Waste User Fees	F-1;F-5	1,955,000.00	1,988,329.68	33,329.68
Interest on Investments	F-1;F-4	22,390.00	11,935.37	(10,454.63)
Solid Waste Penalties	F-1;F-4	40,500.00	34,172.81	(6,327.19)
Miscellaneous	F-1;F-2		115.00	115.00
Budget Totals		<u>2,337,890.00</u>	<u>2,354,552.86</u>	<u>16,662.86</u>
		F-3		

## Miscellaneous Revenues not Anticipated:

Prior Year Refunds	75.00
NSF Check Fees	<u>40.00</u>
	<u>115.00</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Township of Sparta, N.J.

## Statement of Expenditures - Regulatory Basis

## Solid Waste Operating Utility Fund

Year Ended December 31, 2020

	Ref.	Appropriated		Expended	
		Budget	Budget After Modification	Paid or Charged	Reserved
<b>Operating:</b>					
Salaries and Wages		140,100.00	140,100.00	140,099.00	1.00
Other Expenses		2,185,775.00	2,185,775.00	2,170,864.12	14,910.88
<b>Total Operating</b>	<b>F-1</b>	<b>2,325,875.00</b>	<b>2,325,875.00</b>	<b>2,310,963.12</b>	<b>14,911.88</b>
<b>Deferred Charges and Statutory Expenditures:</b>					
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)		12,015.00	12,015.00		12,015.00
Total Deferred Charges and Statutory Expenditures	F-1	12,015.00	12,015.00		12,015.00
Unencumbered	F				26,266.73
Encumbered	F				60.15
					<b>26,926.88</b>

## Township of Sparta, N.J.

## Comparative Statement of General Fixed Assets - Regulatory Basis

December 31,

	<u>2020</u>	<u>2019</u>
<u>General Fixed Assets:</u>		
Land / Land Improvements		
Buildings	25,171,500.00	25,171,500.00
Machinery and Equipment	15,550,536.00	15,340,081.00
	<u>40,722,036.00</u>	<u>40,511,581.00</u>
Investment in Fixed Assets	<u>40,722,036.00</u>	<u>40,511,581.00</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## **TOWNSHIP OF SPARTA, N.J.**

### **NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2020 AND 2019**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Township of Sparta have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

#### **A. Reporting Entity**

The Township of Sparta (the "Township") operates under a Mayor/Council form of government. The Township's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will be by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Township do not include the operations of the Municipal Library, Volunteer Fire Department, and First Aid Squad which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

The Township uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Township functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation**

The Township has the following funds and account groups:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Township as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

Assessment Trust Fund - This fund deals with the handling of special assessment levies against property for the cost of an improvement. The whole or a part of which costs are levied against the property receiving the benefit.

Other Trust Fund - This fund is established to account for the assets and resources which are also held by the Township as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal Control Trust Fund - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Water Operating and Water Capital Funds - Account for the operations and acquisition of capital facilities of the municipally owned water utility.

Sewer Operating and Sewer Capital Funds - Account for the operations and acquisition of capital facilities of the municipally owned sewer utility.

Solid Waste Operating Fund - Account for the operations of the Solid Waste Utility.

Public Assistance Fund - This fund is used to account for the receipt and disbursement of funds that provide assistance to certain residents of the Township pursuant to Title 44 of New Jersey Statutes.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**General Fixed Assets Account Group** - To account for all fixed assets of the Township. The Township's infrastructure is not reported in the group.

A modified accrual basis of accounting is followed by the Township of Sparta. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

**Property Tax Revenues** - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Township. When unpaid taxes or any municipal lien, or part thereof, on real property, remain in arrears on the 11<sup>th</sup> day of the 11<sup>th</sup> month of the fiscal year levied, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Township. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**Miscellaneous Revenues** - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Township's Current Fund and Water Operating Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

**Grant Revenues** - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Township's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Budgets and Budgetary Accounting**

An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the current fund and the water operating fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Township and approved by the State Division of Local Government Services per N.J.S.A. 40-A:4 et seq.

The Township is not required to adopt budgets for the following funds:

General Capital Fund	Sewer Capital Fund
Animal Control Trust Fund	Solid Waste Capital Fund
Public Assistance Fund	Trust Fund
Water Capital Fund	

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2020, the Governing Body increased the original Current Fund budget by \$113,965.78 for additional grants received by the Township in 2020. Also, several budget transfers were approved by the governing body.

**Expenditures** - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriations reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Township establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or non-funding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Township may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Township raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Comparative Data** - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Township's financial position and operations. However, comparative data have not been presented in all statements and notes to financial statements because their inclusion would make certain statements and notes to financial statements unduly complex and difficult to understand.

**Use of Estimates** - The preparation of financial statements requires management of the Township to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**General Fixed Assets** - The Township of Sparta has developed a fixed asset accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed Assets used in Governmental Operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain (infrastructure) general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that all fixed assets be capitalized at historical cost if actual historical cost is not available.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)**

**Impact of Recently Issued Accounting Principles**

**Recently Issued and Adopted Accounting Pronouncements**

For the year ended December 31, 2018, the Township adopted Government Accounting Standards Board GASB Statement No. 75, Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for periods beginning after June 15, 2017. As a result of adopting this Statement, the Township was required to measure and disclose liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to their post-employment benefits other than pensions. As a result of the regulatory basis of accounting previously described in note 1, the implementation of this Statement only required financial statement disclosure. There exists no impact on the financial statements of the Township.

**C. Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

For the year ended December 31, 2020, the Township adopted the following GASB Statement:

GASB Statement No. 88, Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placement. The objective of this Statement is to improve consistency in the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements, and to provide financial statement users with additional essential information about debt.

**NOTE 2: BUDGETARY INFORMATION**

Under New Jersey Statutes, the annual budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The 2020 statutory budget included a reserve for uncollected taxes in the amount of \$3,007,270.35. To balance the budget, the municipality is required to show a budgeted fund balance. The amount of fund balance budgeted to balance the 2020 statutory budget was \$3,530,000.00.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 2: BUDGETARY INFORMATION (CONTINUED)**

Inter department budget transfers are not permitted prior to November 1. After November 1, budget transfers can be made in the form of a resolution and approved by the Mayor and Council.

N.J.S.A. 40A:4-87 permits special items of revenue and appropriations to be inserted into the annual budget when the item has been made available by any public or private funding source and the item was not determined at the time of budget adoption. During 2020, there were two items of special revenue and appropriation inserted into the budget, Sustainable New Jersey \$18,000.00 and NJ COVID Relief \$95,965.78.

The municipality may make emergency appropriations, after the adoption of the budget, for a purpose which was not foreseen at the time the budget was adopted or for which adequate provision was not made therein. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety, morals or welfare or to provide temporary housing or public assistance prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budgets of the succeeding year. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. During 2020, there were no emergency authorizations approved.

**NOTE 3: GENERAL FIXED ASSETS**

The following schedule is a summarization of changes in the general fixed assets account group for the year 2020:

	<u>Dec. 31, 2019</u>	<u>Additions</u>	<u>Disposals</u>	<u>Dec. 31, 2020</u>
Land, Land Improvements & Buildings	\$25,171,500.00	\$0.00	\$0.00	\$25,171,500.00
Machinery & Equipment	<u>15,340,081.00</u>	<u>656,943.00</u>	<u>446,488.00</u>	<u>15,550,536.00</u>
	<u>\$40,511,581.00</u>	<u>\$656,943.00</u>	<u>\$446,488.00</u>	<u>\$40,722,036.00</u>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT**

Long-term debt as of December 31, 2020 consisted of the following:

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Amount Due</u> <u>Within One Year</u>
General Capital Fund:				
Bonds Payable	<u>\$ 4,765,000.00</u>	<u>\$1,105,000.00</u>	<u>\$3,660,000.00</u>	<u>\$920,000.00</u>
Assessment Trust Fund:				
N.J. D.E.P. Loan	<u>628,242.83</u>	<u>27,314.91</u>	<u>600,927.92</u>	<u>66,494.61</u>
Water Capital Fund:				
Bonds Payable	<u>10,330,000.00</u>	<u>1,015,000.00</u>	<u>9,315,000.00</u>	<u>1,035,000.00</u>
Sewer Capital Fund:				
Serial Bonds Payable	<u>2,310,000.00</u>	<u>325,000.00</u>	<u>1,985,000.00</u>	<u>325,000.00</u>
Compensated Absences Payable	<u>1,482,169.18</u>	<u>227,094.79 (1)</u>	<u>1,709,263.97</u>	<u>-0-</u>
	<u><b>\$19,515,412.01</b></u>	<u><b>\$2,699,409.70</b></u>	<u><b>\$17,270,191.89</b></u>	<u><b>\$2,346,494.61</b></u>

(1) Net additions, including retirements, resignations, time used and adjustment for recalculations of the liability.  
 Also see Note 7.

The Local Bond law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligations bonds, backed by the full faith and credit of the Township. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

The Township's debt is summarized as follows:

<u>Issued</u>	<u>Year 2020</u>	<u>Year 2019</u>	<u>Year 2018</u>
General:			
Bonds and Notes	\$5,311,800.00	\$6,612,000.00	\$6,875,000.00
Assessment Trust Fund:			
Loan Payable	600,927.92	628,242.83	737,502.44
Water Utility:			
Bonds, Notes and Loans	10,107,000.00	10,939,000.00	11,995,000.00
Assessment Notes	-	-	33,000.00
Sewer Utility:			
Bonds and Notes	<u>2,959,000.00</u>	<u>3,290,000.00</u>	<u>2,661,000.00</u>
Total Issued	<u><b>\$18,978,727.92</b></u>	<u><b>\$21,469,242.83</b></u>	<u><b>\$22,268,502.44</b></u>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT (CONTINUED)**

	<u>Year 2020</u>	<u>Year 2019</u>	<u>Year 2018</u>
<u>Less</u>			
Funds Temporarily Held by Pay			
Bonds, Notes and Loans:			
Assessment Trust Assessments	\$ 231,378.37	\$ 248,188.48	\$ 248,462.49
Total Deductions	<u>231,378.37</u>	<u>248,188.48</u>	<u>248,462.49</u>
Net Debt Issued	<u>18,747,349.55</u>	<u>21,221,054.35</u>	<u>22,020,039.95</u>
<u>Authorized but not Issued</u>			
General Capital:			
Bonds and Notes	575,875.35	1,293,909.36	595,500.00
Sewer Utility:			
Bonds and Notes	<u>-0-</u>	<u>4,256.03</u>	<u>4,256.03</u>
Total Authorized but not Issued	<u>575,875.35</u>	<u>1,298,165.39</u>	<u>599,756.03</u>
<u>Less:</u>			
Self Liquidating - Utility	<u>11,891,603.40</u>	<u>14,233,256.03</u>	<u>13,986,305.23</u>
Net Debt:	<u><b>\$ 7,431,621.50</b></u>	<u><b>\$ 8,285,963.71</b></u>	<u><b>\$ 8,633,490.75</b></u>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT (CONTINUED)**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .229%.

**SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT**

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School Dist. Debt	\$53,125,000.00	\$53,125,000.00	\$ -
Sewer Utility Debt	2,959,000.00	1,784,603.40	1,174,396.60
Water Utility Debt	10,107,000.00	10,107,000.00	-
General Debt	5,887,675.35	-	5,887,675.35
Assessment Trust Fund	<u>600,927.92</u>	<u>231,378.37</u>	<u>369,549.55</u>
	<u><b>\$72,679,603.27</b></u>	<u><b>\$65,247,981.77</b></u>	<u><b>\$7,431,621.50</b></u>

Net Debt \$7,431,621.50 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$3,242,738,715.67 = .229%.

**SUMMARY EQUALIZED VALUATION PER N.J.S. 40A:2-2 AS AMENDED**

2020	\$3,242,738,715.67	
2019	3,189,778,788.33	
2018		3,125,791,479.67

**BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED**

3.50% of Equalized Valuation Basis (Municipal)	\$113,495,855.05
Net Debt	<u>7,431,621.50</u>
Remaining Borrowing Power	<u>\$106,064,233.55</u>

**CALCULATION OF "SELF-LIQUIDATING PURPOSE", WATER UTILITY PER N.J.S. 40A:2-45**

Cash Receipts from fees, rents or other charges for year	\$4,930,878.08
<b>Deductions:</b>	
Operating and Maintenance Cost	\$1,977,594.00
Net Debt	<u>1,402,152.00</u>
Total Deductions	<u>3,379,746.00</u>
Excess/(Deficit) in Revenue	<u>\$1,551,132.08</u>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT (CONTINUED)**

If there is an "excess in revenue" all such utility debt is deductible. If there is a deficit, then utility debt is not deductible to the extent of 20 times such deficit amount.

**CALCULATION OF "SELF-LIQUIDATING PURPOSE", SEWER UTILITY PER N.J.S. 40A:2-45**

Cash Receipts from fees, rents or other charges for year	\$979,393.17
<b>Deductions:</b>	
Operating and Maintenance Cost	\$613,751.00
Net Debt	<u>424,662.00</u>
Total Deductions	<u>1,038,413.00</u>
Excess/(Deficit) in Revenue )	<u>(\$59,019.83)</u>

If there is an "excess in revenue" all such utility debt is deductible. If there is a deficit, then utility debt is not deductible to the extent of 20 times such deficit amount.

**CALCULATION OF "SELF-LIQUIDATING PURPOSE", SOLID WASTE UTILITY PER N.J.S. 40A:2-45**

Cash Receipts from fees, rents or other charges for year	\$2,354,552.86
<b>Deductions:</b>	
Operating and Maintenance Cost	<u>2,337,890.00</u>
Excess/(Deficit) in Revenue	<u>\$16,662.46</u>

If there is an "excess in revenue" all such utility debt is deductible. If there is a deficit, then utility debt is not deductible to the extent of 20 times such deficit amount.

The forgoing debt information is not in agreement with the Annual Debt Statement filed by the Chief Financial Officer, a revised copy will be filed.

An analysis of long-term debt as of December 31, 2020, consisted of the following:

**Paid from Current Fund:**

Refunding Bond of 2011 - dated 9/08/2011, in the amount of \$5,015,000.00. This bond is payable in annual installments through 4/01/2023. Interest is paid semi-annually at a rate of 2.50-5.00% per annum. The balance as of December 31, 2020 was \$1,550,000.00. Outstanding bond principal and interest are paid from the Current Fund of the Township.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT (CONTINUED)**

Paid from Current Fund (continued)

General Bond of 2013 - dated 10/15/2013, in the amount of \$4,590,000.00. This bond is payable in annual installments through 10/15/2024. Interest is paid semi-annually at a rate of 2.00-3.00% per annum. The balance as of December 31, 2020 was \$1,940,000.00. Outstanding bond principal and interest are paid from the Current Fund of the Township.

Refunding Bond of 2014 - dated 9/10/2014, in the amount of \$1,010,000.00. This bond is payable in annual installments through 1/01/2021. Interest is paid semi-annually at a rate of 3.00-5.00% per annum. The balance as of December 31, 2020 was \$170,000.00. Outstanding bond principal and interest are paid from the Current Fund of the Township.

Paid from Water Utility Fund:

Water Bond of 2011- dated 4/28/2011, in the amount of \$2,310,000.00. This bond is payable in annual installments through 4/01/2026. Interest is paid semi-annually at a rate of 3.125-4.00% per annum. The balance as of December 31, 2020 was \$915,000.00. Outstanding bond principal and interest are paid from the Water Operating Fund of the Township.

Water Bond of 2013- dated 10/15/2013, in the amount of \$1,424,000.00. This bond is payable in annual installments through 10/15/2033. Interest is paid semi-annually at a rate of 2.00-4.00% per annum. The balance as of December 31, 2020 was \$1,029,000.00. Outstanding bond principal and interest are paid from the Water Operating Fund of the Township.

Water Refunding Bond of 2014- dated 9/10/2014, in the amount of \$5,828,000.00. This bond is payable in annual installments through 1/01/2026. Interest is paid semi-annually at a rate of 3.50-5.00% per annum. The balance as of December 31, 2020 was \$3,265,000.00. Outstanding bond principal and interest are paid from the Water Operating Fund of the Township.

Water Bonds of 2017 - dated 10/1/2017, in the amount of \$4,781,000.00. This bond is payable in annual installments through 10/01/2032. Interest is paid semi-annually at a rate of 2.00-3.00% per annum. The balance as of December 31, 2020 was \$4,106,000.00. Outstanding bond principal and interest are paid from the Water Operating Fund of the Township.

Paid from Sewer Utility Fund:

Sewer Bond of 2011- dated 4/28/2011, in the amount of \$2,317,000.00. This bond is payable in annual installments through 4/01/2026. Interest is paid semi-annually at a rate of 2.00-4.00% per annum. The balance as of December 31, 2020 was \$1,080,000.00. Outstanding bond principal and interest are paid from the Sewer Operating Fund of the Township.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT (CONTINUED)**

Paid from Sewer Utility Fund: (continued)

Sewer Refunding Bond of 2014- dated 9/10/2014, in the amount of \$1,627,000.00. This bond is payable in annual installments through 1/01/2026. Interest is paid semi-annually at a rate of 3.00-5.00% per annum. The balance as of December 31, 2020 was \$905,000.00. Outstanding bond principal and interest are paid from the Sewer Operating Fund of the Township.

Paid from Assessment Trust Fund:

On August 25, 2015, the Township entered into an agreement for a loan repayment for the Glen Lake Dam Restoration Project in the amount of \$846,762.05, which includes principal and interest. Payments are made semi-annually on May 24 and November 24 in the amount of \$27,314.91, at an interest rate of 2.00%. At December 31, 2020, the balance remaining is \$600,927.92.

Total General Capital Bond - listed in above	<u>\$3,660,000.00</u>
Total Water Utility Capital Bonds and Loans - listed in above	<u>9,315,000.00</u>
Total Sewer Utility Capital Bonds and Loans - listed in above	<u>1,985,000.00</u>
Total Assessment Trust Loan - listed in above	<u>600,927.92</u>
	<u><b>\$15,560,927.92</b></u>

**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING**

Calendar Year	General Capital			Water Capital		
	Principal	Interest	Total	Principal	Interest	Total
2021	1,120,000.00	107,375.00	1,227,375.00	1,035,000.00	288,902.51	1,323,902.51
2022	1,000,000.00	72,637.50	1,072,637.50	1,070,000.00	254,871.25	1,324,871.25
2023	1,025,000.00	39,637.50	1,064,637.50	1,075,000.00	211,496.25	1,286,496.25
2024	515,000.00	15,450.00	530,450.00	1,080,000.00	172,874.37	1,252,874.37
2025	-	-	-	1,070,000.00	139,365.00	1,209,365.00
2026-2030	-	-	-	2,970,000.00	374,412.50	3,344,412.50
2031-2033	-	-	-	1,015,000.00	54,240.00	1,069,240.00
	<u>\$3,660,000.00</u>	<u>\$235,100.00</u>	<u>\$3,895,100.00</u>	<u>\$9,315,000.00</u>	<u>\$1,496,161.88</u>	<u>\$10,811,161.88</u>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT (CONTINUED)**

**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING (continued)**

	Sewer Capital			Assessment Trust Fund		
	Principal	Interest	Total	Principal	Interest	Total
2021	325,000.00	67,650.00	392,650.00	66,494.61	15,450.11	81,944.72
2022	325,000.00	55,550.00	380,550.00	45,445.37	9,184.44	54,629.81
2023	335,000.00	41,750.00	376,750.00	46,358.82	8,270.98	54,629.80
2024	335,000.00	29,137.50	364,137.50	47,290.63	7,339.18	54,629.81
2025	330,000.00	17,700.00	347,700.00	48,241.18	6,388.63	54,629.81
2026-2030	335,000.00	5,925.00	340,925.00	256,146.33	17,002.74	273,149.07
2031-2033				27,044.46	270.44	27,314.90
	<b><u>\$1,985,000.00</u></b>	<b><u>\$217,712.50</u></b>	<b><u>\$2,202,712.50</u></b>	<b><u>\$537,021.40</u></b>	<b><u>\$63,906.52</u></b>	<b><u>\$600,927.92</u></b>

	Yearly Total		
	Principal	Interest	Total
2021	2,546,494.61	479,377.62	3,025,872.23
2022	2,440,445.37	392,243.19	2,832,688.56
2023	2,481,358.82	301,154.73	2,782,513.55
2024	1,977,290.63	224,801.05	2,202,091.68
2025	1,448,241.18	163,453.63	1,611,694.81
2026-2030	3,561,146.33	397,340.24	3,958,486.57
2031-2033	<b><u>1,042,044.46</u></b>	<b><u>54,510.44</u></b>	<b><u>1,096,554.90</u></b>
	<b><u>\$15,497,021.40</u></b>	<b><u>\$2,012,880.90</u></b>	<b><u>\$17,509,902.30</u></b>

**NOTE 5: BOND ANTICIPATION NOTES**

The Township issued bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of such notes issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

## **TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

## **NOTE 5: BOND ANTICIPATION NOTES (CONTINUED)**

The following activity related to Bond Anticipation Notes occurred during the calendar year ended December 31, 2020:

	Balance Dec. 31, 2019	Additions	Reductions	Balance Dec. 31, 2020
General Capital:				
Jeffries Financial Group	<u>\$1,847,000.00</u>	\$ _____	<u>\$1,847,000.00</u>	\$ _____
BNY Mellon Capital Markets	_____	<u>1,651,800.00</u>	_____	<u>1,651,800.00</u>
Water Capital Fund:				
Jeffries Financial Group	<u>609,000.00</u>	_____	<u>609,000.00</u>	_____
BNY Mellon Capital Markets	_____	<u>792,000.00</u>	_____	<u>792,000.00</u>
Sewer Capital Fund:				
Jeffries Financial Group	<u>980,000.00</u>	_____	<u>980,000.00</u>	_____
BNY Mellon Capital Markets	_____	<u>974,000.00</u>	_____	<u>974,000.00</u>
	<u>\$3,436,000.00</u>	<u>\$3,417,800.00</u>	<u>\$3,436,000.00</u>	<u>\$3,417,800.00</u>

The Township has outstanding at December 31, 2020, a bond anticipation note in the amount of \$1,651,800.00 payable to BNY Mellon Capital Markets. This note will mature on October 1, 2021 and it is the intent of the Township Council to renew this note for another one year period. The current interest rate on this note is 1.25%. Principal and interest on this note is paid from the Current Fund Budget of the Township.

The Township has outstanding at December 31, 2020, a bond anticipation note in the amount of \$792,000.00 payable to BNY Mellon Capital Markets. This note will mature on October 1, 2021 and it is the intent of the Township Council to renew this note. The current interest rate on this note is 1.25%. Principal and interest on this note is paid from the Water Operating Fund Budget of the Township.

The Township has outstanding at December 31, 2020, a bond anticipation note in the amount of \$974,000.00 payable to BNY Mellon Capital Markets. This note will mature on October 1, 2021 and it is the intent of the Township Council to renew this note. The current interest rate on this note is 1.25%. Principal and interest on this note is paid from the Sewer Operating Fund Budget of the Township.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 6: FUND BALANCES APPROPRIATED**

Fund balances at December 31, 2020 and 2019 which were appropriated and included as anticipated revenue in their own respective funds for the years ending December 31, 2021 and 2020 were as follows:

	<u>2021</u>	<u>2020</u>
Current Fund	<u>\$3,960,000.00</u>	<u>\$3,530,000.00</u>
Water Utility Operating Fund	<u>\$ 500,000.00</u>	<u>\$ 500,000.00</u>
Sewer Utility Operating Fund	<u>\$ 11,000.00</u>	<u>\$ 40,000.00</u>
Solid Waste Operating Fund	<u>\$ 351,000.00</u>	<u>\$ 320,000.00</u>

**NOTE 7: ACCRUED VACATION AND SICK BENEFITS**

The Township allows employees to accrue an unlimited amount of unused vacation and sick pay, which may be taken as time off. However, it is expected that the cost of such unpaid compensation would be included in the Township budget operating expenditures in the year in which it is used. It is estimated that the current cost of such unpaid compensation would approximate \$4,098,795.67. However, if the employee retired or separated from the municipality the amount of such unpaid amount would be \$1,709,263.97.

The amount is not reported either as an expenditure or a liability. The Township has reserved \$227,352.49 from previous budgets to be used to offset this liability and is reflected on the Trust Fund balance sheet. See Exhibit B-11 for an analysis. It is expected that any remaining cost of such unpaid compensation would be included in the Township's budget operating expenditures in the year in which it is used.

**NOTE 8: DUE TO/FROM OTHER FUNDS**

Balances due to/from other funds at December 31, 2020 consist of the following:

\$152,619.54 Due to Federal and State Grant Fund from Current Fund for receipts and disbursements made from Current Fund for the Federal and State Grant Fund.

826.89 Due from Current Fund to Other Trust Fund for prior year Open Space added and omitted taxes.

\$153,446.43

It is anticipated that all interfunds will be liquidated during the calendar year.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS**

Description of Plans:

Township employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

*Public Employees' Retirement System (PERS)*

Plan Description

The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about the PERS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Benefits Provided (continued)**

member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

*Police and Firemens' Retirement System (PFRS)*

**Plan Description**

The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the "Division"). For additional information about the PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

**Benefits Provided**

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (Tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

*Police and Firemens' Retirement System (PFRS), (continued)*

**Defined Contribution Retirement Program**

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

**Contribution Requirements**

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Township's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>	<u>DCRP</u>
2020	\$675,227.00	\$1,034,181.00	\$11,309.07
2019	669,855.00	952,640.00	10,777.11
2018	650,498.00	991,716.00	5,687.50

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

*Police and Firemens' Retirement System (PFRS), (continued)*

Contribution Requirements (continued)

Statement No's 68 and 71 require a state or local government employer to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. However, since the financial statements are prepared on another comprehensive basis of accounting, the net pension liability of the various pension systems is not recorded in the financial statements and is only required to be disclosed in the notes to the financial statements.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees Retirement System (PERS)**

At December 31, 2020, the Township had a liability of \$10,941,612.00 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2020, the Township's proportion was 0.0670960550 percent, which was an increase/(decrease) of 0.0002772706 percent from its proportion measured as of June 30, 2019.

For the year ended December 31, 2020, the Township recognized pension expense of \$675,277.00. At December 31, 2020, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$199,229.00	\$38,694.00
Changes of assumptions	354,958.00	4,581,356.00
Net difference between projected and actual earnings on pension plan investments	373,993.00	
Changes in proportion and differences between the Township's contributions and proportionate share of contributions	<u>272,701.00</u>	<u>524,880.00</u>
Total	<u>\$1,200,881.00</u>	<u>\$5,144,930.00</u>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Public Employees Retirement System (PERS), (continued)**

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2020) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2021	(\$1,372,972.00)
2022	(1,251,733.00)
2023	(715,334.00)
2024	(289,269.00)
2025	(62,563.00)

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.16, 5.21, 5.63, 5.48, 5.57, 5.72 and 6.44 years for 2020, 2019, 2018, 2017, 2016, 2015 and 2014 amounts respectively.

**Additional Information**

Local Group Collective balances net of non-employer (State of New Jersey) balances at June 30, 2020 and June 30, 2019 are as follows:

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Collective deferred outflows of resources	\$2,347,583,337	\$3,149,522,616
Collective deferred inflows of resources	7,849,949,467	7,645,087,574
Collective net pension liability	16,435,616,426	18,018,482,972
Township's Proportion	0.0670960550%	0.0673733256%

**Actuarial Assumptions**

The collective total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Public Employees Retirement System (PERS), (continued)**

**Actuarial Assumptions (continued)**

**Inflation Rate:**

Price	2.75%
Wage	3.25%

**Salary Increases:**

Through 2026	2.00-6.00% (based on years of service)
Thereafter	3.00-7.00% (based on years of service)

Investment Rate of Return	7.00%
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The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2019. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Mortality Rates**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and a 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments 7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Public Employees Retirement System (PERS) (continued)**

**Long-Term Rate of Return (continued)**

and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Public Employees Retirement System (PERS), (continued)**

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1- percentage point lower or 1 percentage-point higher than the current rate:

	<u>June 30, 2020</u>		
	<u>1% Decrease</u>	<u>At Current Discount Rate</u>	<u>1% Increase</u>
Township's proportionate share of the pension liability	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
	\$13,881,972	\$10,941,612	\$8,605,680

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

**Police and Firemen's Retirement System (PFRS)**

At December 31, 2020, the Township had a liability of \$13,704,843.00 for its proportionate share of the PFRS net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2020, the Township's proportion was 0.1060638125 percent, which was an increase/(decrease) of 0.0036808651 percent from its proportion measured as of June 30, 2019.

For the year ended December 31, 2020, the Township recognized pension expense of \$1,034,181.00. At December 31, 2020, deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System, (continued)**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in actual and expected experience	\$138,168.00	\$49,185.00
Changes of assumptions	34,488.00	3,674,187.00
Net difference between projected and actual earnings on pension plan investments	803,579.00	-
Changes in proportion and differences between Township contributions and proportionate share of contributions	<u>1,031,108.00</u>	<u>1,135,102.00</u>
 Total	 <u>\$2,007,343.00</u>	 <u>\$4,858,474.00</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2020) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

**Year ended June 30:**

2021	(\$1,281,994.00)
2022	(865,191.00)
2023	(352,225.00)
2024	(133,058.00)
2025	(114,669.00)

**Changes in Proportion**

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.90, 5.92, 5.73, 5.59, 5.58, 5.53 and 6.17 years for 2020, 2019, 2018, 2017, 2016, 2015 and 2014 amounts respectively.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System, (continued)**

**Additional Information**

Local Group Collective balances net of non-employer (State of New Jersey) balances at June 30, 2020 and June 30, 2019 are as follows:

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Collective deferred outflows of resources	\$1,601,195,680	\$1,198,936,924
Collective deferred inflows of resources	4,191,274,402	4,874,748,912
Collective net pension liability	14,926,648,722	12,237,818,793
Township's Proportion	0.1060638125%	0.1023829474%

**Actuarial Assumptions**

The collective total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. This actuarial valuation used the following actuarial assumptions.

**Inflation Rate:**

Price 2.75%

Wage 3.25%

**Salary Increases:**

Through all future years 3.25-15.25% (based on years of service)

Investment Rate of Return 7.00%

**Mortality Rates**

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with an 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and a 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System, (continued)**

**Mortality Rates (continued)**

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2019.

**Long-Term Rate of Return**

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System, (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

**Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate**

The following presents the collective net pension liability of the participating employers as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1- percentage point lower or 1 percentage-point higher than the current rate:

	June 30, 2020		
	1% Decrease	At Current Discount Rate	1% Increase
Township's proportionate share of the pension liability	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
	\$21,052,999	\$13,704,843	\$11,495,145

***Special Funding Situations - PFRS***

Under N.J.S.A.43:16A-15, the Township is responsible for their own PFRS contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, p.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the Township by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Accordingly, the Township's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 68 is zero percent and the State's proportionate share is 100% for PFRS under this legislation.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 9: PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System, (continued)**

***Special Funding Situations - PFRS (continued)***

At December 31, 2020 and 2019, the State proportionate share of the net pension liability attributable to the Township for the PFRS special funding situation is \$2,126,929 and \$1,978,422, respectively. For the years ended December 31, 2020 and 2019, the pension system has determined the State proportionate share of the pension expense attributable to the Township for the PFRS special funding situation is \$241,045 and \$229,876, respectively, which is more than the actual contributions the State made on behalf of the Township of \$163,666 and \$133,305, respectively. The State's proportionate share attributable to the Township was developed based on actual contributions made to PFRS allocated to employers based upon covered payroll. These on-behalf contributions have not been reported on the Township's financial statements.

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey, Department of the Treasury, Division of Pension and Benefits. The financial reports may be accessed at via the New Jersey, Division of Pension and Benefits, website at [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions).

**NOTE 10: LOCAL SCHOOL DISTRICT AND REGIONAL HIGH SCHOOL TAXES**

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district. The Township of Sparta has not elected to defer school taxes.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 11: CASH, CASH EQUIVALENTS AND INVESTMENTS**

**Cash**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Township's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2020, \$304,177.78 of the Township's bank balance of \$32,383,632.06 was exposed to custodial credit risk. In comparison, as of December 31, 2019, \$246,641.52 of the Township's bank balance of \$28,321,868.31 was exposed to custodial credit risk.

**Investments**

**Investment Rate Risk**

The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

**Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the Townships or bonds or other obligations of the local unit or units within which the Township is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk**

The Township places no limit on the amount the Township may invest in any one issuer.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 11: CASH, CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)**

Unaudited Investments

As more fully described in Note 16, the Township has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et seq. except that all investments are retained in the name of the Township. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by Variable Annuity Life Insurance Co., which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2020 and 2019 amounted to \$304,177.78 and \$246,641.52 respectively.

The following investments represent 5% or more of the total invested with Variable Annuity Life Insurance Co. on December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Investments under 5%	\$41,609.02	\$30,496.97
Fidelity VIP ContraFund Portfolio	19,694.07	14,179.29
Fixed	91,196.35	80,399.16
LVIP SSgA S&P 500 Index Fund	<u>151,678.34</u>	<u>121,566.10</u>
 Total	 <u>\$304,177.78</u>	 <u>\$246,641.52</u>

**NOTE 12: RISK MANAGEMENT**

The Township is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township has obtained insurance coverage to guard against these events which will provide minimum exposure to the Township should they occur. During the 2020 calendar year, the Township did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

**New Jersey Unemployment Compensation Insurance** - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Township's expendable trust fund for the current and previous two years:

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2020 AND 2019**  
**(CONTINUED)**

**NOTE 12: RISK MANAGEMENT (CONTINUED)**

<b><u>Fiscal year</u></b>	<b>Interest Earnings/</b>		<b>Amount Reimbursed</b>	<b>Ending Balance</b>
	<b>Township <u>Contributions</u></b>	<b>Employee <u>Contributions</u></b>		
2019-2020	\$1,159.00	\$14,628.73	\$435.70	\$196,304.12
2018-2019	33,554.00	14,261.80	4,607.58	180,952.09
2017-2018	2,705.59	13,711.51	17,828.06	167,743.87

**NOTE 13: PUBLIC ASSISTANCE**

The Township of Sparta has elected to have the County of Sussex process all public assistance granted to the residents. Therefore, the Township of Sparta no longer has a public assistance director.

**NOTE 14: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)**

On November 9, 2010, the Division of Local Government Services approved the Township's LOSAP plan, provided by Lincoln Financial. The purpose of this plan is to enhance the Township's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

Lincoln Financial will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan's contribution requirements are as follows: the contribution for each participating active volunteer member shall be between the minimum contribution of \$115.00 and the maximum contribution of \$1,150.00. The Township's contribution shall be included in the current year's budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2020 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 15. TAXES COLLECTED IN ADVANCE**

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	Balance <u>Dec 31, 2020</u>	Balance <u>Dec 31, 2019</u>
Prepaid Taxes	<u>\$1,047,005.05</u>	<u>\$810,692.06</u>
Cash Liability for Taxes Collected in Advance	<u>\$1,047,005.05</u>	<u>\$810,692.06</u>

**NOTE 16: RELATED PARTY TRANSACTIONS**

During 2020, Jerard Murphy was a Trustee of the Free Public Library as well as Councilperson of the Township of Sparta. In 2020, \$874,397.53 was paid from 2020 municipal appropriations and \$202,863.43 was paid from the 2019 reserves to the Township of Sparta Free Public Library.

**NOTE 17: OTHER POST EMPLOYMENT BENEFITS (OPEB)**

**PLAN OVERVIEW**

Township of Sparta (“Sparta”) provides post-employment benefits other than pensions (“OPEB”) to employees who meet certain criteria. As a result of offering such benefits, Sparta will be required to report the value of such benefits and the associated costs according to the accounting requirements of Governmental Accounting Standards Board Statement No. 75 (“GASB 75”).

Sparta provides medical benefits to retirees who retired from Sparta with 20 years of service for Police and 25 years of service for others.

The summary below presents the results of the actuarial valuation of the post-retirement medical obligations as of December 31, 2020, including a determination of financial reporting information for the year ending December 31, 2020.

Contributions to pay for the health premiums of participating retirees in the MRHIF are billed to the Township of Sparta on a monthly basis. Funds for retiree health premiums are raised each year in the municipality via property taxes. There is no cost sharing policies that the current retirees contribute.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 18: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

**Results of Valuation**

• *Total OPEB Liability and Net OPEB Liability*

The Total OPEB Liability (“TOL”) is the actuarial accrued liability. The Net OPEB Liability (“NOL”) is the TOL less the Fiduciary Net Position (assets). Since there are no plan assets to offset the liability, the two are equal.

Total OPEB Liability Active	\$ 43,067,496.00
Total OPEB Liability Retired	\$ 57,774,693.00
Total OPEB Liability	\$ 100,842,189.00
Plan Fiduciary Net Position	\$ 0.00
Net OPEB Liability	\$ 100,842,189.00
Net Position/OPEB Liability	0.00%

• *Total OPEB Expense*

The Total OPEB Expense (“TOE”) is the measure of annual cost based on the actuarial funding method utilized. It is comprised of the “Service Cost” (aka “normal cost”) which is the portion of future liabilities attributable to the measurement year, plus the recognized portion of the experience gain or loss, and interest on the NOL during the year.

The TOE as of December 31, 2020 is \$5,104,474.00 based upon a discount rate of 2.12% per annum and the plan provisions in effect on December 31, 2020.

• *Impact of 1% Change in Discount Rate*

Actuarial measurements are sensitive to changes in actuarial assumptions and where actual experience differs from assumptions. If the discount rate were to increase by 1.00% per annum, the TOL as of December 31, 2020 would decrease to \$90,523,292.00 and if it were to decrease by 1.00%, the TOL would increase to \$113,690,521.00.

• *Impact of 1% Change in Trend Rate*

Actuarial measurements are sensitive to changes in actuarial assumptions and where actual experience differs from assumptions. If medical trend were to increase by 1.00% per annum, the TOL as of December 31, 2020 would increase to \$115,977,387.00 and if it were to decrease by 1.00%, the TOL would decrease to \$88,800,508.00.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 18: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

**Basis of Valuation**

This valuation has been conducted as of December 31, 2020 based upon census, plan design and financial information provided by the Fund. Census includes 85 retirees and dependents currently receiving retiree benefits, and 95 active participants of whom 9 are eligible to retire as of the valuation date. The average age of the active population is 44 and the average age of the retiree population is 64.

Actuarial assumptions were selected with the intention of satisfying the requirements of New Jersey Local Finance Notice 2007-15 in addition to Statement of Government Accounting Standard Number 75.

Demographic assumptions were selected based on those used in the State Division of Pensions and Benefits in calculating pension benefits taken from the July 1, 2020 report from Conduent. While some assumptions were simplified to reflect the smaller population, and to simplify the valuation process, the valuation results reasonably conform to the requirements of LFN 2007-15.

Health care (economic) assumptions were selected based on those used by the State Health Benefits Program in calculating SHBP member OPEB requirements taken from the July 1, 2020 report from Aon Consultants.

**Key Actuarial Assumptions**

<i>Mortality</i>	<i>RP 2000 Combined Healthy Male Mortality Rates Set Forward One Year and Adjusted for Generational Improvement</i>
<i>Turnover</i>	<i>NJ State Pensions Ultimate Withdrawal Rates - prior to benefits eligibility</i>
<i>Assumed Retirement Age</i>	<i>At first eligibility after completing 20 years of service for police; 25 years of service for all others</i>
<i>Full Attribution Period</i>	<i>Service to Assumed Retirement Age</i>
<i>Annual Discount Rate</i>	<i>2.74% Based on the Bond Buyer 20 Index December 31, 2019 2.12% Based on the Bond Buyer 20 Index December 31, 2020</i>
<i>Rate of Salary Increase</i>	<i>2.5%</i>
<i>Consumer Price Index</i>	<i>2.5%</i>
<i>Medical Trend</i>	<i>Medical: 5.6% in 2020, reducing by 0.1% per annum, leveling at 5% per annum in 2026 Drug: 9.0% in 2020, reducing by 0.5% per annum to 2022 and 1.0% per annum thereafter, leveling at 5% per annum in 2026</i>
<i>Medical Cost Aging Factor</i>	<i>NJ SHBP Medical Morbidity Rates</i>

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 18: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

- Attribution period - The attribution period begins with the date of hire and ends with full benefits eligibility date.
- Per capita cost methods - The valuation reflects per capita net premium costs based on actual 2020 medical prescription drug and dental premiums and the plan option selected. The age specific cost was derived based on per person costs at the average age of the active population (44) and scaled to each age based on the medical cost aging factors to age 65. At age 65, Medicare becomes the primary payer of medical benefits and consequentially, per capita plan costs are offset by Medicare payments. Thus, post 65 costs were decreased using the assumption that Medicare picks up 66.7% of the medical costs.
- Retiree contribution - NJ Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance from the Public Employees Retirement System. For purposes of this valuation and for conservation, we have assumed that future retiree contributions percentage rates will not increase. Thus, we assumed that a future retiree will contribute his/her current employee contribution as reported by the Township increased annually by the rate of medical trend.
- Actuarial valuation method - Entry Age Normal Funding Method based on a level percentage of salary. 2020 salaries were reported as \$7.986 million.

**Special Funding Situation PFRS**

In addition to the pension described in Note 9, the Township does not provide post employment health care benefits as part of the State Health Benefits Local Government Retired Employments Plan. However, benefits are provided as describe below:

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under chapter 271, P.L. 1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred inflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 18: OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)**

**Special Funding Situation PFRS (continued)**

The following other post employment benefit information is as of June 30, 2019 which is the latest information available. This information is eighteen months prior to December 31, 2020. GASB Statement No. 75 requires that the information be no more than twelve months prior to the employer's fiscal year end. No modification of the Independent Auditor's Report is being made since the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is permitting the regulatory basis financial statements of Municipal, County and Library's to be issued with unmodified opinion's until such time current other post employment benefit information is available.

At December 31, 2019, the State's proportionate share of the net OPEB liability attributable to the Township for the PFRS special funding situation is \$5,745,919.00 and the State's proportionate share of the OPEB expense for the PFRS special funding situation is \$76,164.00.

**NOTE 19: COMMITMENTS AND CONTINGENT LIABILITIES**

Township council has advised us of the following:

There is one matter being handled by their office, which deals with the "methodology" of an assessment against property owners of a dam repair.

Township council has advised us there are matters being handled by the Township's insurance carrier.

**NOTE 20: OTHER MATTERS**

On March 9, 2020, Governor Phil Murphy signed Executive Order No. 103 that declared a State of Emergency and Public Health Emergency across all 21 counties in New Jersey in response to address the novel coronavirus (COVID-19) outbreak. At the time of this report, the State of Emergency and Public Health Emergency remains in effect. In efforts to reduce the spread of the virus, many companies and organizations have either reduced staff or closed down, thus creating a potential financial dilemma among many of the taxpayers of the Township of Sparta, N.J.. The Township has identified several risks as a result of this pandemic, including possible delays in the collection of real estate taxes and sewer rents, revenue shortfalls in general permit revenue and cash flow shortages as a result of these delayed collections and increased health emergency costs. During 2020, the Borough received reimbursement of health emergency costs associated with the pandemic from FEMA and/or the Federal CARES Act funding provided to the State or County Governments.

In addition, during 2020 revenues of the Township were not materially affected.

**TOWNSHIP OF SPARTA, N.J.**

**NOTES TO FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 2020 AND 2019  
(CONTINUED)**

**NOTE 21: SUBSEQUENT EVENTS**

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 into effect. This plan, among other things, provides direct federal funding to aid county and municipal governments to help offset revenue losses, cover increased costs incurred during the coronavirus pandemic response and to make necessary investments in water, sewer or broadband infrastructure. The amount of federal aid available to the Township of Sparta is \$1,944,218.40 which will be available for use until December 31, 2024. This amount will be distributed to the Borough in two installments. The first installment within 120 days of the State receiving the funding from the Federal government and the second installment one year after the receipt of the first installment.

The Township has evaluated subsequent events through September 30, 2021, the date which the financial statements were available to be issued and the following item was noted for disclosure:

**SUPPLEMENTARY DATA**

**TOWNSHIP OF SPARTA, N.J.**  
**OFFICIALS IN OFFICE AND SURETY BONDS**

**YEAR ENDED DECEMBER 31, 2020**

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name of Corporate Surety</u>
Jerard Murphy	Mayor		
Christine Quinn	Deputy Mayor		
Daniel Chiariello	Councilperson		
Dave Smith	Councilperson		
William E. Close	Township Manager		
Kathleen Chambers	Municipal Clerk; Registrar of Vital Statistics		
Grant Rome	Director of Finance; Purchasing Agent; Treasurer	1,000,000	(1)
Dianne O'Connor	Tax Collector	1,000,000	(1)
Joseph Ferraris	Tax Assessor		
Thomas Ryan	Attorney		
Neil Spidaletto	Chief of Police; Emergency Management Coordinator		
Patrick Stefanelli	Construction Official		
Eric Powell	Engineer; Director of Community Development		
Roxanne Landy	Deputy Registrar, Clerk		
Paris Eliades	Judge	1,000,000	(1)
Bonnie Messina	Court Administrator	1,000,000	(1)
Thomas G. Miller	Deputy Court Administrator	1,000,000	(1)
Christine Kasko	Violations Clerk	1,000,000	(1)
Donald Critchlaw	Animal Control Officer		
Jim Zepp	Director of Public Works		
Philip Spaldi	Director of Utilities		
C.P. Engineers, Stan Puszcz	Engineer		
Thomas M. Ferry, C.P.A., R.M.A.	Auditor		

(1) MEL/JIF Underwriting Unit

All of the Bonds were examined and were properly executed.

The surety bonds for the Tax Collector, Utility Collector and the Municipal Court personnel were in accordance with the Local Finance Board promulgated schedule.



## Township of Sparta

## Schedule of Expenditures of State Awards

For the Year Ended December 31, 2020

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	Grant Period From/To	12/31/2019		12/31/2020	MEMO Cumulative Total Expenditures	
				(Receivable)	Reserve Balance		Receipts	Expended
<b>FEDERAL AND STATE GRANT FUND</b>								
NJ Department of Environmental Protection:								
Clean Communities	4900-765-042-4900-004	55,921.25	1/1/16-12/31/16		15,953.87			0.00
Clean Communities	4900-765-042-4900-004	47,508.00	1/1/17-12/31/17		47,508.00			9,709.32
Clean Communities	4900-765-042-4900-004	46,444.00	1/1/18-12/31/18	(1,424.35)	46,444.00			46,444.00
Clean Communities	4900-765-042-4900-004	50,725.58	1/1/19-12/31/19		50,725.58			50,725.00
Clean Communities	4900-765-042-4900-004	45,734.74	1/1/19-12/31/19	(1,424.35)	45,734.74			45,734.74
Highlands Grant	N/A	25,000.00		(13,054.65)	21,451.65			(13,054.65)
Total NJ Department of Environmental Protection:				(14,479.00)	182,033.10	45,734.74	(53,752.55)	(14,479.00)
NJ Department of Community Affairs:								
Alcohol Education Rehab Fund	9735-760-098-9735-001	539.00	1/1/12-12/31/12		455.70			455.70
Alcohol Education Rehab Fund	9735-760-098-9735-001	527.00	1/1/13-12/31/13		527.00			527.00
Alcohol Education Rehab Fund	9735-760-098-9735-001	354.00	1/1/14-12/31/14		354.00			354.00
Alcohol Education Rehab Fund	9735-760-098-9735-001	73.23	1/1/18-12/31/18		73.23			73.23
Alcohol Education Rehab Fund	9735-760-098-9735-001	2,009.00	1/1/19-12/31/19		2,009.00			2,009.00
Municipal Alliance	N/A	16,042.00	1/1/18-12/31/18	(200.05)	2,959.92			(200.05)
Municipal Alliance	N/A	16,042.00	1/1/19-12/31/19		16,042.00			16,042.00
Municipal Alliance	N/A	16,042.00	1/1/20-12/31/20	(200.05)	19,091.92			(16,242.05)
Total NJ Department of Community Affairs:				(200.05)	22,421.22			(16,242.05)
NJ Division of Motor Vehicles:								
Drunk Driving Enforcement Fund	6400-100-078-6400-YYYY	18,794.15	1/1/13-12/31/14		10,431.90			9,425.55
Drunk Driving Enforcement Fund	6400-100-078-6400-YYYY	16,974.00	1/1/16-12/31/16		16,974.00			16,974.00
Drunk Driving Enforcement Fund	6400-100-078-6400-YYYY	5,500.00	1/1/19-12/31/19		5,500.00			5,500.00
Total NJ Division of Motor Vehicles:					32,905.90			31,899.55
NJ Department of Solid Waste Protection:								
Recycling Tonnage	4910-100-042-4910-00-224	25,459.00	1/1/16-12/31/16		3,028.26			25,459.00
Recycling Tonnage	4910-100-042-4910-00-224	28,103.00	1/1/17-12/31/17		28,103.00			28,103.00
Recycling Tonnage	4910-100-042-4910-00-224	28,103.00	1/1/18-12/31/18		28,103.00			28,103.00
Recycling Tonnage	4910-100-042-4910-00-224	49,308.59	1/1/19-12/31/19		49,308.59			49,308.00
Total Department of Environmental Solid Waste Protection:					108,542.85			57,346.79
NJ Department of Law and Public Safety:								
Body Armor	1020-718-065-1020-001	3,593.00	1/1/19-12/31/19		30.71			30.71
Body Armor	1020-718-065-1020-001	3,185.00	1/1/20-12/31/20		30.71			30.71
Total NJ Department of Law and Public Safety				(14,679.05)	345,983.78	48,920.64	(124,177.28)	(2,44)
<b>GENERAL CAPITAL FUND</b>								
NJ Department of Transportation	2078-100-082-2078-033	175,000.00	1/1/20-12/31/20				(175,000.00)	
<b>TOTAL GENERAL CAPITAL FUND</b>				(14,679.05)	345,983.78	48,920.64	(175,000.00)	(2,44)
<b>TOTAL STATE AID</b>							(205,721.05)	236,766.70

Note: This schedule was not subject to an audit in accordance with N.J.OMB Circular 15-08.

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE**

**CURRENT FUND**

	<u>Year 2020</u>	<u>Year 2019</u>		
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>Revenue and Other Income Realized</u></b>				
Fund Balance Utilized	3,530,000.00	3.126%	3,250,000.00	3.005%
Miscellaneous - From Other Than Local Property Tax Levies	5,075,054.70	4.494%	4,866,936.64	4.500%
Collection of Delinquent Taxes and Tax Title Liens	1,437,344.87	1.273%	1,263,754.17	1.169%
Collection of Current Tax Levy	101,718,636.05	90.067%	97,377,507.13	90.043%
Other Credits to Income	1,175,971.57	1.041%	1,386,969.32	1.283%
<b><u>Total Revenue and Other Income Realized</u></b>	<b><u>112,937,007.19</u></b>	<b><u>100.00%</u></b>	<b><u>108,145,167.26</u></b>	<b><u>100.00%</u></b>
<b><u>Expenditures</u></b>				
Budget Expenditures:				
Municipal Purposes	25,070,797.78	23.079%	23,761,838.92	22.836%
Local Open Space Taxes	335,340.62	0.309%	327,836.29	0.315%
Local School Taxes	64,963,843.00	59.802%	62,546,373.00	60.109%
County Taxes	18,261,220.37	16.810%	17,388,221.40	16.711%
Other Expenditures		0.000%	30,629.59	0.029%
<b><u>Total Expenditures</u></b>	<b><u>108,631,201.77</u></b>	<b><u>100.00%</u></b>	<b><u>104,054,899.20</u></b>	<b><u>100.00%</u></b>
<b><u>Excess (Deficit) in Revenue</u></b>	<b><u>4,305,805.42</u></b>		<b><u>4,090,268.06</u></b>	
<b><u>Adjustments to Income Before Fund Balance:</u></b>				
<b><u>Expenditures Included Above Which are by Statute Deferred Charges to Budget of Succeeding Year</u></b>			<b><u>40,000.00</u></b>	
<b><u>Statutory Excess to Fund Balance</u></b>	<b><u>4,305,805.42</u></b>		<b><u>4,130,268.06</u></b>	
<b><u>Fund Balance, January 1,</u></b>	<b><u>10,012,314.25</u></b>		<b><u>9,132,046.19</u></b>	
	<b><u>14,318,119.67</u></b>		<b><u>13,262,314.25</u></b>	
<b><u>Less:</u></b>				
<b><u>Utilized as Anticipated Revenue</u></b>	<b><u>3,530,000.00</u></b>		<b><u>3,250,000.00</u></b>	
<b><u>Fund Balance, December 31,</u></b>	<b><u>10,788,119.67</u></b>		<b><u>10,012,314.25</u></b>	

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE**

**WATER UTILITY OPERATING FUND**

	<u>Year 2020</u>		<u>Year 2019</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>Revenue and Other Income Realized</u></b>				
Fund Balance Utilized	500,000.00	9.932%	150,000.00	3.014%
Collection of Water Rents	3,102,626.40	61.628%	2,994,226.26	60.158%
Miscellaneous - From Other Than Water Rents	490,173.88	9.736%	466,255.72	9.368%
Other Credits to Income	941,672.43	18.704%	1,366,812.44	27.461%
<b>Total Revenue and Other Income Realized</b>	<b>5,034,472.71</b>	<b>100.00%</b>	<b>4,977,294.42</b>	<b>100.00%</b>

**Expenditures**

Budget Expenditures:				
Operating	1,867,119.00	48.001%	1,848,860.00	52.407%
Capital Improvements	510,000.00	13.111%	160,000.00	4.535%
Debt Service	1,402,152.00	36.047%	1,419,021.00	40.223%
Deferred Charges and Statutory Expenditures	110,475.00	2.840%	100,022.00	2.835%
<b>Total Expenditures</b>	<b>3,889,746.00</b>	<b>100.00%</b>	<b>3,527,903.00</b>	<b>100.00%</b>
<b>Excess (Deficit) in Revenue</b>	<b>1,144,726.71</b>		<b>1,449,391.42</b>	
<b>Fund Balance, January 1,</b>	<b>1,480,807.86</b>		<b>181,416.44</b>	
	<b>2,625,534.57</b>		<b>1,630,807.86</b>	
Less:				
Utilized as Anticipated Revenue	500,000.00		150,000.00	
<b>Fund Balance, December 31,</b>	<b>2,125,534.57</b>		<b>1,480,807.86</b>	

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE**

**SEWER UTILITY OPERATING FUND**

	<u>Year 2020</u>	<u>Year 2019</u>		
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>Revenue and Other Income Realized</u></b>				
Fund Balance Utilized	40,000.00	3.912%	21,000.00	1.931%
Collection of Sewer User Fees	805,617.13	78.785%	901,341.40	82.885%
Miscellaneous - From Other Than Sewer Rents	40,067.65	3.918%	29,837.05	2.744%
Board of Education - Share of Debt Service	78,020.76	7.630%	82,455.44	7.582%
Sewer Reservation Fees		0.000%	772.20	0.071%
Sewer Connection Fees	9,492.00	0.928%	23,016.52	2.117%
Other Credits to Income	49,348.71	4.826%	29,040.93	2.671%
<b><u>Total Revenue and Other Income Realized</u></b>	<b><u>1,022,546.25</u></b>	<b><u>100.00%</u></b>	<b><u>1,087,463.54</u></b>	<b><u>100.00%</u></b>
<b><u>Expenditures</u></b>				
Budget Expenditures:				
Operating	611,320.00	58.630%	626,160.00	60.395%
Debt Service	424,662.00	40.728%	408,323.00	39.384%
Deferred Charges and Statutory Expenditures	6,688.00	0.641%	2,299.00	0.222%
<b><u>Total Expenditures</u></b>	<b><u>1,042,670.00</u></b>	<b><u>100.00%</u></b>	<b><u>1,036,782.00</u></b>	<b><u>100.00%</u></b>
<b><u>Excess (Deficit) in Revenue</u></b>	<b><u>(20,123.75)</u></b>		<b><u>50,681.54</u></b>	
<b><u>Fund Balance, January 1,</u></b>	<b><u>51,326.77</u></b>		<b><u>21,645.23</u></b>	
			<b><u>72,326.77</u></b>	
<b>Less:</b>				
<b>Utilized as Anticipated Revenue</b>	<b>40,000.00</b>		<b>21,000.00</b>	
<b><u>Fund Balance, December 31,</u></b>	<b><u>11,326.77</u></b>		<b><u>51,326.77</u></b>	

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE**

**SOLID WASTE UTILITY OPERATING FUND**

	<u>Year 2020</u>	<u>Year 2019</u>		
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>Revenue and Other Income Realized</u></b>				
Fund Balance Utilized	320,000.00	13.573%	300,000.00	12.065%
Collection of Solid Waste Fees	1,988,329.68	84.335%	1,965,357.11	79.039%
Miscellaneous - From Other Than Sewer Rents	46,223.18	1.961%	91,910.00	3.696%
Other Credits to Income	3,096.81	0.131%	129,306.16	5.200%
<b><u>Total Revenue and Other Income Realized</u></b>	<b><u>2,357,649.67</u></b>	<b><u>100.00%</u></b>	<b><u>2,486,573.27</u></b>	<b><u>100.00%</u></b>
<b><u>Expenditures</u></b>				
Budget Expenditures:				
Operating	2,325,875.00	99.486%	2,181,765.00	99.464%
Deferred Charges and Statutory Expenditures	12,015.00	0.514%	11,750.00	0.536%
<b><u>Total Expenditures</u></b>	<b><u>2,337,890.00</u></b>	<b><u>100.00%</u></b>	<b><u>2,193,515.00</u></b>	<b><u>100.00%</u></b>
<b><u>Excess (Deficit) in Revenue</u></b>	<b><u>19,759.67</u></b>		<b><u>293,058.27</u></b>	
<b><u>Fund Balance, January 1,</u></b>	<b><u>2,062,100.27</u></b>		<b><u>2,069,042.00</u></b>	
	2,081,859.94		2,362,100.27	
Less:				
<b><u>Utilized as Anticipated Revenue</u></b>	<b><u>320,000.00</u></b>		<b><u>300,000.00</u></b>	
<b><u>Fund Balance, December 31,</u></b>	<b><u>1,761,859.94</u></b>		<b><u>2,062,100.27</u></b>	

## COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<u>Tax Rate</u>	<u>3,400</u>	<u>3,312</u>	<u>3,242</u>

### Apportionment of Tax Rate:

Municipal (1)	.635	.637	.628
County	.600	.581	.570
Local School	2.165	2.094	2.044

(1) Municipal includes Municipal Library and Municipal Open Space tax.

### Assessed Valuation:

2020	\$3,001,513,200
2019	2,988,275,100
2018	2,976,933.600

## COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage of Collection</u>
2020	\$103,644,811.49	\$101,718,636.05	98.14%
2019	99,220,180.98	97,377,507.13	98.14%
2018	96,720,508.33	95,293,056.82	98.52%

Also, increases in future tax levies can also be warranted if revenue sources outside of those directly generated by the municipality, such as federal or state aid, should decline without corresponding decrease in budgeted expenditures.

## DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>Year</u>	<u>Amount of Delinquent Taxes</u>	<u>Tax Title Liens</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2020	\$1,614,254.53	\$178,415.09	\$1,792,669.62	1.73%
2019	1,499,598.62	164,146.58	1,663,745.20	1.68%
2018	1,256,201.71	91,287.74	1,356,489.45	1.40%

### **PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2020	\$2,907,000.00
2019	2,907,000.00
2018	3,058,000.00

### **COMPARISON OF WATER UTILITY LEVIES**

<u>Year</u>	<u>Levy</u>	<u>Collections*</u>
2020	\$3,167,434.68	\$3,102,531.51
2019	2,909,191.45	2,994,226.06
2018	2,984,378.30	2,930,635.72

### **COMPARISON OF SEWER UTILITY LEVIES**

<u>Year</u>	<u>Levy</u>	<u>Collections*</u>
2020	\$908,514.74	\$883,637.89
2019	952,932.30	984,569.04
2018	989,621.10	948,629.55

### **COMPARISON OF SOLID WASTE UTILITY LEVIES**

<u>Year</u>	<u>Levy</u>	<u>Collections*</u>
2020	\$1,973,883.95	\$1,988,329.68
2019	1,956,210.43	1,965,357.11
2018	1,925,559.52	1,924,703.06

\* Includes collection of prior year receivables.

**COMPARATIVE SCHEDULE OF FUND BALANCES**

	<u>Year</u>	<u>Balance</u> <u>December 31</u>	<u>Utilized In Budget</u> <u>of Succeeding</u> <u>Year</u>
<u>Current Fund:</u>			
	2020	\$10,788,119.67	\$3,960,000.00
	2019	10,012,314.25	3,530,000.00
	2018	9,132,046.19	3,250,000.00
	2017	7,759,852.89	3,250,000.00
	2016	6,715,504.42	3,250,000.00
<u>Water Utility:</u>			
Operating Fund:	2020	\$2,125,534.57	\$500,000.00
	2019	1,480,807.86	500,000.00
	2018	181,416.44	150,000.00
	2017	346,299.49	300,000.00
	2016	595,529.65	600,000.00
<u>Sewer Utility:</u>			
Operating Fund:	2020	\$11,326.77	\$11,000.00
	2019	51,326.77	40,000.00
	2018	21,645.23	21,000.00
	2017	40,691.27	40,000.00
	2016	21,816.83	21,000.00
<u>Solid Waste Utility:</u>			
Operating Fund:	2020	\$1,761,859.94	\$351,000.00
	2019	2,062,100.27	320,000.00
	2018	2,069,042.00	300,000.00
	2017	1,904,370.83	195,000.00
	2016	1,638,106.26	184,000.00

## Township of Sparta, N.J.

## Schedule of Cash - Collector-Treasurer

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	A	13,536,978.77
Increased by Receipts:		
Miscellaneous Revenue Not Anticipated	A-2	106,041.54
Collector of Taxes	A-6	103,819,184.28
Due To State - Senior Citizen and		
Veteran Deductions	A-7	103,508.22
Revenue Accounts Receivable	A-11	4,113,429.55
Interfunds	A-12	84,674.39
Various Cash Liabilities and Reserves	A-20	<u>300,650.93</u>
		<u>108,527,488.91</u>
		122,064,467.68
Decreased by Disbursements:		
Current Year Budget Appropriations	A-3	21,402,555.85
Interfunds	A-12	653,343.77
Appropriation Reserves	A-14	992,180.88
Encumbrances Payable - Various Reserves	A-15	9,983.10
Local District School Taxes	A-17	64,963,843.00
County Taxes Payable	A-18	18,023,849.26
Various Cash Liabilities and Reserves	A-20	<u>226,787.87</u>
		<u>106,272,543.73</u>
Balance - December 31, 2020	A	<u>15,791,923.95</u>

## Township of Sparta, N.J.

## Schedule of Cash - Change Fund

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	A	<u>450.00</u>
Balance - December 31, 2020	A	<u>450.00</u>
<u>Analysis of Balance:</u>		
Tax Collector		200.00
Deputy Clerk		50.00
Municipal Court		100.00
Construction		100.00
		<u>450.00</u>

## Schedule of Cash - Collector

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
<u>Increased by:</u>		
Interest and Costs on Taxes	A-2	529,890.37
Taxes Receivable	A-8	102,194,148.25
Tax Title Liens	A-9	48,140.61
2021 Prepaid Taxes	A-16	<u>1,047,005.05</u>
		<u>103,819,184.28</u>
<u>Decreased by:</u>		
Turned over to Treasurer	A-4	<u>103,819,184.28</u>

## Township of Sparta, N.J.

Schedule of Amount Due To State of New Jersey  
for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	A	46,020.41
Increased by:		
Cash Receipts	A-4	<u>103,508.22</u>
		<u>149,528.63</u>
Decreased by:		
Senior Citizens' and Veterans'		
Deductions Per Tax Billings		104,750.00
Senior Citizens' and Veterans'		
Deductions Allowed by Tax Collector		
Current Year		1,500.00
Less: Senior Citizens' and Veterans'		
Deductions Disallowed by Tax Collector		
Current Year		1,250.00
Less: Senior Citizens' and Veterans'		
Deductions Disallowed by Tax Collector		
Prior Year		<u>2,000.00</u>
	A-8	<u>103,000.00</u>
Balance - December 31, 2020	A	<u>46,528.63</u>

## Township of Sparta, N.J.

## Schedule of Taxes Receivable and Analysis of Property Tax Levy

## Current Fund

## Year Ended December 31, 2020

Year	Balance, Dec. 31, 2019	Levy	Added Taxes	Collected 2019	Collected 2020	Senior Citizen and Veteran Deductions	Transferred to Tax Title Lien	Cancelled	Balance, Dec. 31, 2020
2016	1,836.74			106.09					1,836.74
2017	7,032.66			7,218.93					6,926.57
2018	14,302.34			1,383,879.24		(2,000.00)	8,505.97		6,902.99
2019	1,476,426.88			1,391,204.26		(2,000.00)	8,686.39		11,225.12
	1,499,598.62								26,891.42
2020									
	102,051,448.80		1,593,362.69	810,692.06	100,802,943.99		53,035.95		1,587,363.11
	102,051,448.80		1,593,362.69	810,692.06	102,194,148.25		103,000.00		61,722.34
									360,592.93
									1,614,254.53
									A
									A

## Analysis of Tax Levy

## Ref.

102,051,448.80
1,593,362.69
103,644,811.49

Tax yield:  
General Purpose Tax  
Added Tax (R.S. 54:4-63.1 et seq.)

## Tax Levy:

Municipal Open Space Tax	330,166.43
Added Municipal Open Space Tax	5,174.19
Local District School Tax	
County Tax	
Added County Taxes	

335,340.62
64,963,843.00
280,965.97
18,261,220.37

83,560,403.99
20,084,407.50
103,644,811.49

**Township of Sparta, N.J.****Schedule of Tax Title Liens****Current Fund****Year Ended December 31, 2020**Ref.

Balance - December 31, 2019	A	164,146.58
<b>Increased by:</b>		
Interest and Costs Accrued by Sale		686.78
Transfers from Taxes Receivable	A-8	<u>61,722.34</u>
		<u>62,409.12</u>
		<u>226,555.70</u>
<b>Decreased by:</b>		
Cash Receipts	A-2;A-6	<u>48,140.61</u>
Balance - December 31, 2020	A	<u>178,415.09</u>

A-10

**Schedule of Property Acquired for  
Taxes Assessed Valuation****Current Fund****Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	A	<u>2,907,000.00</u>
Balance - December 31, 2020	A	<u>2,907,000.00</u>

## Township of Sparta, N.J.

## Schedule of Revenue Accounts Receivable

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	<u>Accrued</u>	<u>Collected</u>
<b>Clerk:</b>			
Licenses:			
Other	A-2	7,509.00	7,509.00
Alcoholic beverages	A-2	16,280.00	16,280.00
<b>Fees and Permits</b>			
Board of Health - Registrar	A-2	5,860.00	5,860.00
Board of Health - Sewer	A-2	31,680.00	31,680.00
Marriage License	A-2	227.00	227.00
Clerk	A-2	45.45	45.45
Zoning	A-2	32,450.00	32,450.00
Planning Board	A-2	97,000.52	97,000.52
Tax Assessor	A-2	650.00	650.00
Police	A-2	36,604.00	36,604.00
Leaf Bags	A-2	1,511.00	1,511.00
Cell Tower	A-2	295,224.69	295,224.69
Quarry Royalties	A-2	628,836.00	628,836.00
Host Community Fee	A-2	24,791.77	24,791.77
<b>Municipal Court :</b>			
Fines and Costs	A-2	150,120.99	150,120.99
Interest on Investments and Deposits	A-2	168,150.48	168,150.48
Energy Receipts Tax	A-2	1,235,421.00	1,235,421.00
Watershed Moratorium	A-2	29,328.00	29,328.00
Garden State Trust Pilot	A-2	28,476.00	28,476.00
Uniform Construction	A-2	639,710.20	639,710.20
Other Municipalities Share of Radio System Costs	A-2	303,969.00	303,969.00
Interlocal Finance Hardyston	A-2	47,065.00	47,065.00
Interlocal Finance Hardyston MUA	A-2	4,080.00	4,080.00
Interlocal Finance Hardyston BOE	A-2	6,512.98	6,512.98
Interlocal Byram Fire Prevention	A-2	18,826.00	18,826.00
Interlocal Stanhope - QPA	A-2	2,400.00	2,400.00
PILOT - Senior Citizens Housing	A-2	16,420.36	16,420.36
Uniform Fire Safety	A-2	48,617.11	48,617.11
Fire Prevention Fees	A-2	37,155.00	37,155.00
Cable TV Franchise Fee	A-2	70,147.00	70,147.00
Solar Renewable Energy Credits	A-2	128,361.00	128,361.00
		<u>4,113,429.55</u>	<u>4,113,429.55</u>

## Township of Sparta, N.J.

**Schedule of Interfunds****Current Fund****Year Ended December 31, 2020**

Fund	Ref.	Due From/(To)		Decreased	Due From/(To) Balance Dec. 31, 2020
		Balance	Dec. 31, 2019		
Other Trust Fund		(826.89)	335,340.62	335,340.62	(826.89)
Federal and State Grant Fund		(381,700.74)	88,924.39	318,005.59	(152,619.54)
		<u>(382,527.63)</u>	<u>424,265.01</u>	<u>653,346.21</u>	<u>(153,446.43)</u>
	A				A
<b>Analysis</b>					
Interfund Accounts Payable		<u>(382,527.63)</u>			<u>(153,446.43)</u>
Unappropriated Reserves Cancelled	A-1				2.44
Matching Funds for Grants	A-3				4,250.00
Disbursed	A-4				653,343.77
Received	A-4				84,674.39
Municipal Open Space Tax	A-1; A-8				330,166.43
Added Municipal Open Space Tax	A-1; A-8				5,174.19
					<u>424,265.01</u>
					<u>653,346.21</u>

## Township of Sparta, N.J.

## Schedule of Deferred Charges - Emergency Authorization (40A:4-47)

## Current Fund

Year Ended December 31, 2020

<u>Date</u>	<u>Purpose</u>	<u>Amount</u>	<u>Balance,</u>	<u>Amount in</u>
<u>Authorized</u>		<u>Authorized</u>	<u>Dec. 31,</u>	<u>2020</u>
			<u>2019</u>	<u>Budget</u>
10/22/2019	Lease of Land and Repairs to the Property, Structures and Fixtures	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>
			<u>A</u>	<u>A-3</u>

## Schedule of Appropriation Reserves

## Current Fund

Year Ended December 31, 2020

	Balance, Dec. 31, 2019	Balance after Transfers	Paid or Charged	Balance Lapsed
<b>Salaries and Wages Within "CAPS":</b>				
General Administration	961.65	961.65		961.65
Township Council	3,072.82	3,072.82		3,072.82
Township Clerk	66.90	66.90		66.90
Financial Administration	9,003.08	9,003.08	6,183.49	2,819.59
Computerized Data Processing	13,418.77	13,418.77		13,418.77
Collection of Taxes	18,275.21	18,275.21		18,275.21
Assessment of Taxes	2,737.80	2,737.80		2,737.80
Municipal Court	9,016.63	9,016.63		9,016.63
Engineering Services and Costs	18,234.52	18,234.52	6,886.25	11,348.27
Planning Board	3,217.30	3,217.30		3,217.30
Police	172,804.62	172,804.62		172,804.62
Police Dispatch 911	870.86	870.86		870.86
Uniform Fire Safety	847.80	847.80		847.80
Road Repair and Maintenance	475.16	475.16		475.16
Public Buildings and Grounds	191.17	191.17		191.17
Vehicle Maintenance	12,258.37	12,258.37		12,258.37
Snow Removal	8,109.09	8,109.09	8,109.09	
DPW Administration	6,737.00	6,737.00		6,737.00
Animal Regulations	2,580.00	2,580.00		2,580.00
Committee on Aging	18.72	18.72		18.72
Recreation Services and Programs	370.42	370.42		370.42
Maintenance of Parks	792.85	792.85		792.85
Construction Official	32,554.58	32,554.58		32,554.58
<b>Total Salaries and Wages Within "CAPS"</b>	<b>316,615.32</b>	<b>316,615.32</b>	<b>21,178.83</b>	<b>295,436.49</b>
<b>Other Expenses Within "CAPS":</b>				
General Administration	10,173.78	10,173.78	9,457.80	715.98
Purchasing	16,710.03	16,710.03	11,767.96	4,942.07
Township Council	4,115.11	4,115.11	3,400.48	714.63
Township Clerk	14,609.49	14,609.49	1,466.73	13,142.76
Elections	686.92	686.92		686.92
Financial Administration	981.32	981.32	578.34	402.98
Audit Services	29,450.00	29,450.00	29,450.00	
Computerized Data Processing	40,971.23	40,971.23	26,631.17	14,340.06
Collection of Taxes	4,944.18	4,944.18	360.48	4,583.70
Assessment of Taxes	32,025.04	32,025.04	3,130.50	28,894.54
Legal Services and Costs	44,889.55	44,889.55	24,303.30	20,586.25
Municipal Court	13,440.35	13,440.35	9,255.66	4,184.69
Public Defender (P.L. 1997, c256)	2,250.00	2,250.00	2,250.00	

## Schedule of Appropriation Reserves

## Current Fund

Year Ended December 31, 2020

	Balance, Dec. 31, 2019	Balance after Transfers	Paid or Charged	Balance Lapsed
Engineering Services and Costs	553.07	553.07	260.00	293.07
Planning Board	4,470.35	4,470.35	3,248.77	1,221.58
Planning Department	929.32	929.32		929.32
Economic Development	12,896.00	12,896.00		12,896.00
Board of Adjustment	1,279.90	1,279.90	466.33	813.57
Insurance:				
General Liability	34,998.43	34,998.43		34,998.43
Workers' Compensation Insurance	18,511.88	18,511.88		18,511.88
Employee Group Health	57,904.15	57,904.15	16,978.79	40,925.36
Unemployment Compensation Insurance	1,000.00	1,000.00		1,000.00
Police	22,733.86	22,733.86	12,331.77	10,402.09
Purchase of Police Cars	122,206.40	122,206.40	121,276.56	929.84
Police Dispatch 911	6,001.00	6,001.00	1,525.83	4,475.17
Emergency Management Services	4,057.00	4,057.00		4,057.00
Aid to Volunteer Fire Companies	0.11	0.11		0.11
Aid to Volunteer Ambulance Companies	36,726.14	36,726.14	2,068.62	34,657.52
Fire	30,933.13	30,933.13	30,482.29	450.84
Uniform Fire Safety	6,080.92	6,080.92		6,080.92
Municipal Prosecutor	6,176.70	6,176.70	6,166.66	10.04
Road Repairs and Maintenance	69,370.03	69,370.03	467.06	68,902.97
Garbage and Trash Removal	25,832.40	25,832.40	1,412.75	24,419.65
Public Buildings and Grounds	44,086.58	44,086.58	11,797.91	32,288.67
Vehicle Maintenance	31,205.91	31,205.91	16,016.76	15,189.15
Snow Removal	211,523.49	211,523.49	211,522.35	1.14
DPW Administration	6,181.58	6,181.58	999.58	5,182.00
Municipal Services Act-Condo Costs	56,200.00	56,200.00	17,326.50	38,873.50
Health and Human Service Function:				
Health and Welfare Department	3,271.50	3,271.50	1,800.00	1,471.50
Environmental Commission	2,585.00	2,585.00		2,585.00
Animal Regulation	15,386.68	15,386.68		15,386.68
Committee on Aging	13,925.98	13,925.98	9,487.37	4,438.61
Recreation Services Functions	13,203.58	13,203.58	5,762.71	7,440.87
Maintenance of Parks	56,190.46	56,190.46	5,819.49	50,370.97
Celebration of Public Events	4,560.58	4,560.58	4,560.58	
Electricity	42,911.78	42,911.78	7,377.76	35,534.02
Street Lighting	33,412.13	33,412.13	5,153.93	28,258.20
Telephone and Telegraph	892.62	892.62	112.67	779.95
Water	249.21	249.21		249.21
Natural Gas	13,938.84	13,938.84	3,297.34	10,641.50
Sewerage Processing and Disposal	4,058.41	4,058.41		4,058.41

## Township of Sparta, N.J.

## Schedule of Appropriation Reserves

## Current Fund

Year Ended December 31, 2020

	Balance, Dec. 31, 2019	Balance after Transfers	Paid or Charged	Balance Lapsed
Gasoline	144,019.29	144,019.29	19,663.33	124,355.96
Construction Official	6,303.57	6,303.57	1,608.01	4,695.56
Accumulated Sick Leave	66,166.24	66,166.24	66,166.24	-
<b>Total Other expenses Within "CAPS"</b>	<b>1,448,181.22</b>	<b>1,448,181.22</b>	<b>707,210.38</b>	<b>740,970.84</b>
 Deferred Charges and Statutory Expenditures Within "CAPS":				
Social Security ( O.A.S.I. )	27,440.26	27,440.26		27,440.26
<b>Total Deferred Charges and Statutory Expenditures Within "CAPS"</b>	<b>27,440.26</b>	<b>27,440.26</b>	<b>-</b>	<b>27,440.26</b>
 Total Reserves Within "CAPS"	<b>1,792,236.80</b>	<b>1,792,236.80</b>	<b>728,389.21</b>	<b>1,063,847.59</b>
 Other Expenses Excluded From "CAPS":				
Maintenance of Free Public Library	202,863.43	202,863.43	202,863.43	-
Emergency Services Volunteer Length of Service Award Program	30,000.00	30,000.00	23,920.00	6,080.00
Reserve for Tax Appeals	37,707.77	37,707.77	37,707.77	-
 Total Other Expenses Excluded from "CAPS"	<b>270,571.20</b>	<b>270,571.20</b>	<b>264,491.20</b>	<b>6,080.00</b>
 Total Reserves	<b>2,062,808.00</b>	<b>2,062,808.00</b>	<b>992,880.41</b>	<b>1,069,927.59</b>

A-1

## Ref.

Analysis of Appropriation Reserve

Unencumbered	A	1,594,195.11
Encumbered	A	468,612.89
		<b>2,062,808.00</b>

Cash Disbursements	A-4	992,180.88
Encumbrances Payable - Various Reserves	A-15	699.53
		<b>992,880.41</b>

## Township of Sparta, N.J.

## Schedule of Encumbrances Payable - Various Reserves

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	A	9,983.10
Increased by:		
Appropriation Reserves	A-14	699.53
		<u>10,682.63</u>
Decreased by:		
Cash Disbursements	A-4	<u>9,983.10</u>
Balance - December 31, 2020	A	<u>699.53</u>

## Township of Sparta, N.J.

## Schedule of Prepaid Taxes

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	A	810,692.06
Increased by:		
Receipts - Prepaid 2021 Taxes	A-6	1,047,005.05
		<u>1,857,697.11</u>
Decreased by:		
Applied to 2020 Taxes	A-8	<u>810,692.06</u>
Balance - December 31, 2020	A	<u>1,047,005.05</u>

## Township of Sparta, N.J.

## Schedule of Local District School Tax Payable

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Increased by:		
Levy Calendar Year 2020	A-1; A-8	<u>64,963,843.00</u>

	<u>Ref.</u>	
Decreased by:		
Payments	A-4	<u>64,963,843.00</u>

## Schedule of County Taxes Payable

## Current Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	A	43,594.86
Increased by:		
Levy	A-8	17,980,254.40
Added and Omitted Taxes	A-8	<u>280,965.97</u>
	A-1	<u>18,261,220.37</u>
		18,304,815.23
Decreased by:		
Payments	A-4	<u>18,023,849.26</u>
Balance - December 31, 2020	A	<u>280,965.97</u>

**Township of Sparta, N.J.**

**Schedule of Due to Library**

**Current Fund**

**Year Ended December 31, 2020**

**Ref.**

Balance - December 31, 2019	A	<u>2,629.59</u>
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Balance - December 31, 2020	A	<u>2,629.59</u>
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## Township of Sparta, N.J.

## Schedule of Various Cash Liabilities and Reserves

## Current Fund

Year Ended December 31, 2020

<u>Liabilities and Reserves</u>	<u>Balance, Dec. 31, 2019</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance, Dec. 31, 2020</u>
<b>Liabilities:</b>				
Tax Overpayments	192,719.87	252,819.93	192,719.87	252,819.93
Due to State of New Jersey:				
Construction Code Surcharge	13,414.00	45,706.00	31,968.00	27,152.00
Marriage License Surcharge	725.00	2,125.00	2,100.00	750.00
	<u>206,858.87</u>	<u>300,650.93</u>	<u>226,787.87</u>	<u>280,721.93</u>
	A			A
	<u>Ref.</u>			
Receipts	A-4	300,650.93		
Disbursed	A-4		226,787.87	
		<u>300,650.93</u>	<u>226,787.87</u>	

## Township of Sparta, N.J.

## Schedule of Grants Receivable

## Federal and State Grant Fund

Year Ended December 31, 2020

<u>Grant</u>	<u>Balance, Dec. 31, 2019</u>	<u>Budget Revenue</u>	<u>Received</u>	<u>Transfer from Unappropriated Reserves</u>	<u>Balance, Dec. 31, 2020</u>
<b>Federal Grants:</b>					
Drive Sober or Get Pulled Over	11,000.00			11,000.00	95,965.78
COVID Emergency Grant	95,965.78				
	<u>106,965.78</u>			<u>11,000.00</u>	<u>95,965.78</u>
<b>State Grants</b>					
Recycling Tonnage Grant	49,308.00			49,308.00	
Clean Communities Grant	50,725.00			50,725.00	1,424.35
Body Armor Grant	3,185.00			3,185.00	
Municipal Court Alcohol Rehab	2,009.00			2,009.00	
Sustainable New Jersey Grant	23,000.00		5,000.00	5,000.00	18,000.00
Highlands Grant	13,054.65				13,054.65
Municipal Alliance Program	200.05	16,042.00		5,500.00	16,242.05
Drunk Driving Enforcement Fund		5,500.00			
DOT Grant - Green Road					
	<u>19,679.05</u>	<u>175,000.00</u>	<u>5,000.00</u>	<u>115,727.00</u>	<u>175,000.00</u>
		<u>324,769.00</u>			<u>223,721.05</u>
	<u>19,679.05</u>	<u>431,734.78</u>	<u>5,000.00</u>	<u>126,727.00</u>	<u>319,686.83</u>
	<u>A</u>	<u>A-2</u>	<u>A-24</u>	<u>A-23</u>	<u>A</u>

## Township of Sparta, N.J.

## Schedule of Appropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2020

Grant	Balance, Dec. 31, 2019	Transfer From 2020 Budget	Expended	Balance, Dec. 31, 2020
<b>Federal Grants:</b>				
Drive Sober or Get Pulled Over		11,000.00	11,000.00	
COVID Emergency Grant		95,965.78		95,965.78
		<u>106,965.78</u>	<u>11,000.00</u>	<u>95,965.78</u>
<b>State Grants:</b>				
Recycling Tonnage Grant	59,234.26	49,308.00	51,155.47	57,386.79
Drunk Driving Enforcement Fund	27,405.90	5,500.00	1,006.35	31,899.55
Clean Communities	109,905.87	50,725.00	53,752.55	106,878.32
Alcohol Education & Rehab Grant	1,409.93	2,009.00		3,418.93
Municipal Alliance on Alcoholism and Drug Abuse				
State Share	19,001.92	16,042.00	15,126.91	19,917.01
Local Share	19,890.12	4,250.00		24,140.12
Sustainable New Jersey Grant	80.84	23,000.00	5,000.00	18,080.84
Body Armor Replacement	30.71	3,185.00	3,136.00	79.71
DOT Grant - Green Road		175,000.00	175,000.00	
Highlands Commission Grant	21,451.65			21,451.65
	<u>258,411.20</u>	<u>329,019.00</u>	<u>304,177.28</u>	<u>283,252.92</u>
	<u>A</u>	<u>435,984.78</u>	<u>315,177.28</u>	<u>379,218.70</u>
				<u>A</u>
<b>Ref.</b>				
State and Federal Grants				
Matching Funds for Grants	A-3	431,734.78		
Interfund - Current Fund	A-24	4,250.00	298,578.10	
Encumbrances Payable	A-24		16,599.18	
	A-25			<u>315,177.28</u>
		<u>435,984.78</u>		

## Township of Sparta, N.J.

## Schedule of Unappropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2020

Grant	Balance Dec. 31, 2019	Transfer To 2020 Budget	Received	Cancelled	Balance Dec. 31, 2020
<b>Federal Grants:</b>					
Drive Sober or Get Pulled Over	<u>11,000.00</u>	<u>11,000.00</u>	<u>30,753.75</u>		<u>30,753.75</u>
<b>State Grants:</b>					
Recycling Tonnage Grant	49,308.59	49,308.00		0.59	
Clean Communities	50,725.58	50,725.00	45,734.74	0.58	45,734.74
Drunk Driving Enforcement Fund	5,500.00	5,500.00			
Alcohol Education and Rehabilitation Fund	2,009.37	2,009.00		0.37	
Body Armor Replacement Fund	3,185.00	3,185.90		0.90	
	<u>107,543.54</u>	<u>110,727.00</u>	<u>48,920.64</u>	<u>2.44</u>	<u>45,734.74</u>
<b>Local Grants:</b>					
Sustainable New Jersey Grant	<u>5,000.00</u>	<u>5,000.00</u>			
	<u><u>123,543.54</u></u>	<u><u>126,727.00</u></u>	<u><u>79,674.39</u></u>	<u><u>2.44</u></u>	<u><u>76,488.49</u></u>
	<u><u>A</u></u>	<u><u>A-21</u></u>	<u><u>A-24</u></u>	<u><u>A-24</u></u>	<u><u>A</u></u>

Township of Sparta, N.J.

## Schedule of Interfunds

## Federal and State Grant Fund

Year Ended December 31, 2020

Ref.	Due From/(To)		Due From/(To)	
	Balance <u>Dec. 31, 2019</u>	Increased <u>Dec. 31, 2020</u>	Decreased <u>Dec. 31, 2020</u>	Balance <u>Dec. 31, 2020</u>
Current Fund	<u>381,700.74</u>	<u>88,924.39</u>	<u>318,005.59</u>	<u>152,619.54</u>
State Grant Receipts				
Matching Funds for State Grants	A-21	5,000.00		
State Grant Expenditures	A-22	4,250.00		
Unappropriated Reserves	A-22	298,578.10		
Encumbrances	A-23	79,674.39	2.44	
	A-23		19,425.05	
	A-25			
		<u>88,924.39</u>	<u>318,005.59</u>	

## Township of Sparta, N.J.

**Schedule of Encumbrances Payable****Federal and State Grant Fund****Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	A	19,425.05
Increased by:		
Appropriated Reserves	A-22	<u>16,599.18</u>
		<u>36,024.23</u>
Decreased by:		
Interfund - Current Fund	A-24	<u>19,425.05</u>
Balance - December 31, 2020	A	<u>16,599.18</u>

## Township of Sparta, N.J.

## Schedule of Cash

## Trust Funds

Year Ended December 31, 2020

	Emergency Services	Volunteer Length of Service Award	Assessment Trust Fund	Animal Control Trust Fund	Other Trust Funds
Ref.	Program				
Balance - December 31, 2019	B	246,641.52	248,188.48	20,417.33	5,275,153.99

## Increased by Receipts:

Assessments Receivable	B-3	10,504.80			
Prepaid Dog Licenses	B-9		7,836.66		
Interfund - Current Fund	B-10			339,052.28	
Other Trust Funds	B-11				23,344,877.59
Dog License Fees - Township Share	B-13		8,668.34		
Cat License Fees	B-13		1,520.00		
Dog Late Fees	B-13		125.00		
Cat Late Fees	B-13		15.00		
Miscellaneous	B-13		71.00		
Dog License Fees - State Share	B-14		1,819.80		
Township Contributions	B-15	23,920.00			
Increase in Investment Value	B-16	35,650.47			
Total Receipts		59,570.47	10,504.80	20,055.80	23,683,929.87
		306,211.99	258,693.28	40,473.13	28,959,083.86

## Decreased by Disbursements:

Payment of Principal & Interest	B-7	27,314.91			
Other Trust Funds	B-11			22,333,515.30	
Reserve from Encumbrances	B-12		717.47		153,227.32
Reserve (Deficit) for Animal Control Expenditures	B-13		13,649.70		
State Share - Dog Licenses	B-14		1,819.80		
Accounting Charge	B-16	1,300.00			
Distributions	B-16	734.21			
Total Disbursements		2,034.21	27,314.91	16,186.97	22,486,742.62
Balance - December 31, 2020	B	304,177.78	231,378.37	24,286.16	6,472,341.24

**Township of Sparta, N.J.****Analysis of Assessment Cash****Assessment Trust Fund****Year Ended December 31, 2020**

	<u>Receipts</u>			<u>Balance</u> <u>Dec. 31, 2020</u>
	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Assessments</u> <u>And Liens</u>	<u>Disbursements</u>	
Glen Lake Dam	<u>248,188.48</u> B	<u>10,504.80</u> B-3	<u>27,314.91</u> B-7	<u>231,378.37</u> B

Township of Sparta, N.J.

## Schedule of Assessments Receivable

## Assessment Trust Fund

Year Ended December 31, 2020

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Confir- mation</u>	<u>Balance Dec. 31, 2019</u>	<u>Collected</u>	<u>Balance Dec. 31, 2020</u>	<u>Balance Pledged to</u>		
						<u>NJ DEP</u>	<u>Loan</u>	<u>Reserve</u>
16-03	Glen Lake Dam	10/25/2016	<u>513,709.15</u>	<u>10,504.80</u>	<u>503,204.35</u>	<u>369,549.55</u>	<u>133,654.80</u>	
			<u>B</u>	<u>B-1; B-2</u>	<u>B</u>	<u>B-7</u>	<u>B-8</u>	

## Township of Sparta, N.J.

**Statement of Revenues****Assessment Trust Fund****Year Ended December 31, 2020**

	<u>Budget</u> <u>Revenue</u>	<u>Realized</u>
Assessment Cash	<u>54,631.00</u> B-5	<u>27,314.91</u> B-5

B-5

**Statement of Expenditures****Assessment Trust Fund****Year Ended December 31, 2020**

	<u>Appropriated</u>	<u>Paid or</u> <u>Charged</u>
Payment of DEP Loan Principal	43,673.00	21,727.42
Payment of DEP Loan Interest	<u>10,958.00</u>	<u>5,587.49</u>
	<u>54,631.00</u>	<u>27,314.91</u>
	B-4	B-4

**Township of Sparta, N.J.**

**Schedule of Change Fund**

**Animal Control Trust Fund**

**Year Ended December 31, 2020**

**Ref.**

Balance - December 31, 2019	B	<u>25.00</u>
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Balance - December 31, 2020	B	<u>25.00</u>
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**Township of Sparta, N.J.**

**Schedule of NJ Department of Environmental Protection Loan Payable**

**Assessment Trust Fund**

**Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	B	628,242.83
Decreased by:		
Paid by Budget Appropriation	B-1; B-2	<u>27,314.91</u>
Balance - December 31, 2020	B; B-3	<u>600,927.92</u>

## Township of Sparta, N.J.

## Schedule of Reserve for Assessments and Liens

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Balance Dec. 31, 2019	Balance Dec. 31, 2020
<u>Assessments Receivable</u>			
16-03	Glen Lake Dam	<u>133,654.80</u>	<u>133,654.80</u>
		B	B/B-3

**Township of Sparta, N.J.**

**Schedule of Prepaid Licenses - Animal Control**

**Trust Funds**

**Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	B	14,269.00
Increased by:		
Cash Receipts	B-1	<u>7,836.66</u>
		22,105.66
Decreased by:		
Prepaid Dog Licenses Applied	B-13	8,773.33
Prepaid Cat Licenses Applied	B-13	<u>818.00</u>
		<u>9,591.33</u>
Balance - December 31, 2020	B	<u>12,514.33</u>

**Township of Sparta, N.J.****Schedule of Interfunds****Other Trust Fund****Year Ended December 31, 2020**

	Due From/(To)		Due From/(To)		
	Balance	<u>Dec. 31, 2019</u>	Increased	Decreased	<u>Dec. 31, 2020</u>
Interfund - Current		<u>826.89</u>	<u>339,052.28</u>	<u>339,052.28</u>	<u>826.89</u>
		B	B-11	B-1	B

## Township of Sparta, N.J.

## Schedule of Other Trust Funds

## Trust Funds

Year Ended December 31, 2020

	Balance Dec. 31, 2019	Increased	Decreased	Balance Dec. 31, 2020
Reserve for P.O.A.A.	2,326.54	16.00		2,342.54
Reserve for Recreation Activities	177,698.77	258,076.73	299,314.55	136,460.95
Reserve for Health Plan	292,628.95	344,183.33	178,583.32	458,228.96
Reserve for Outside Police Employment	7,877.25	271,550.32	269,772.84	9,654.73
Reserve for Public Defender	4,112.18	1,587.82	5,700.00	
Reserve for Road Openings	61,683.50	88,607.21	52,725.00	97,565.71
Reserve for Snow Removal	508,003.99	116,057.54	231,185.11	392,876.42
Reserve for Public Safety Donation	3,256.82	1,125.00		4,381.82
Reserve for Fire Safety	5,766.59	1,700.00	981.92	6,484.67
Reserve for State Unemployment Insurance Tax	180,952.09	15,787.73	435.70	196,304.12
Reserve for C.O.A.H. Fees	1,014,463.78	270,483.25	26,981.71	1,257,965.32
Reserve for Performance Bonds	1,086,748.26	137,649.92	152,621.09	1,071,777.09
Reserve for Developer's Escrow	96,855.80	82,710.10	118,179.37	61,386.53
Reserve for Accrued Leave	161,186.25	66,166.24		227,352.49
Reserve for Open Space	601,011.39	339,052.28	337,333.75	602,729.92
Reserve for Payroll	76,181.40	20,435,926.40	20,416,391.70	95,716.10
Reserve for Video Camera Funds	4,500.00	750.00	4,875.00	375.00
Reserve for Premium on Tax Sale	837,500.00	1,252,500.00	386,000.00	1,704,000.00
	<u>5,122,753.56</u>	<u>23,683,929.87</u>	<u>22,481,081.06</u>	<u>6,325,602.37</u>
	B			B

	Ref.	
Cash Receipts	B-1	23,344,877.59
Cash Disbursements	B-1	22,333,515.30
Interfund - Current Fund	B-10	339,052.28
Encumbrances	B-12	147,565.76
		<u>23,683,929.87</u>
		<u>22,481,081.06</u>

### **Township of Sparta, N.J.**

## **Schedule of Reserve for Encumbrances**

## Trust Funds

## **Year Ended December 31, 2020**

Ref.

Balance - December 31, 2019

Animal Control Trust Fund	B	717.47
Other Trust Funds	B	<u>153,227.32</u>
		153,944.79

Increased by:

Charges to Animal Control Fund	B-13	1,119.60
Charges to Other Trust Reserves	B-11	<u>147,565.76</u>
		<u>148,685.36</u>
		302,630.15

Decreased by:

Animal Control Disbursed	B-1	717.47
Other Trust Disbursed	B-1	<u>153,227.32</u>
		153,944.79

**Balance - December 31, 2020**

Animal Control Trust Fund	B	1,119.60
Other Trust Funds	B	<u>147,565.76</u>
		148,685.36

## Township of Sparta, N.J.

## Reserve (Deficit) for Animal Control Fund Expenditures

## Animal Control Trust Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	B	5,452.26
Increased by:		
Dog License Fees	B-1	8,668.34
Prepaid Dog Licenses Applied	B-9	8,773.33
Cat License Fees	B-1	1,520.00
Prepaid Cat Licenses Applied	B-9	818.00
Dog Late Fees	B-1	125.00
Cat Late Fees	B-1	15.00
Miscellaneous	B-1	<u>71.00</u>
		19,990.67
		<u>25,442.93</u>
Decreased by:		
Expenditures R.S. 4:19-1511	B-1	13,649.70
Encumbrances	B-12	<u>1,119.60</u>
		14,769.30
Balance - December 31, 2020	B	<u>10,673.63</u>

## License Fees Collected

<u>Year</u>		
2019		22,097.67
2018		<u>22,625.90</u>
		<u>44,723.57</u>

B-14

## Schedule of Due To/(From) State Department of Health

## Animal Control Trust Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	B	3.60
Increased by:		
State Fees Collected	B-1	<u>1,819.80</u>
		<u>1,823.40</u>
Decreased by:		
Paid to State	B-1	<u>1,819.80</u>
Balance - December 31, 2020	B	<u>3.60</u>

## Township of Sparta, N.J.

## Schedule of Contributions Receivable

## Emergency Services Volunteer Length of Services Award Program

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	B	23,930.00
Increased by:		
2020 Township Contributions	B-16	<u>31,050.00</u>
		<u>54,980.00</u>
Decreased by:		
Receipts	B-1	23,920.00
Adjustment to 2019 Contribution	B-16	<u>10.00</u>
		<u>23,930.00</u>
Balance - December 31, 2020	B	<u>31,050.00</u>

## Schedule of Net Assets Available for Benefits

## Emergency Services Volunteer Length of Services Award Program

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	B	270,571.52
Increased by:		
2020 Township Contributions	B-15	31,050.00
Increase in Investment Value	B-1	<u>35,650.47</u>
		<u>66,700.47</u>
		<u>337,271.99</u>
Decreased by:		
Accounting Charge	B-1	1,300.00
Distributions	B-1	734.21
Adjustment to 2019 Contribution	B-15	<u>10.00</u>
		<u>2,044.21</u>
Balance - December 31, 2020	B	<u>335,227.78</u>

## Township of Sparta, N.J.

## Schedule of Cash

## General Capital Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	C	3,788,010.09
Increased by Receipts:		
Premium on Issuance of BAN	C-1	13,827.01
Budget Appropriations:		
Deferred Charges Unfunded	C-5	549,750.00
Capital Improvement Fund	C-9	<u>2,200,000.00</u>
		<u>2,763,577.01</u>
		<u>6,551,587.10</u>
Decreased by Disbursements:		
Improvement Authorizations	C-8	2,112,272.38
Encumbrances Payable	C-10	<u>1,246,353.44</u>
		<u>3,358,625.82</u>
Balance - December 31, 2020	C	<u>3,192,961.28</u>

## Township of Sparta, N.J.

## Analysis of Cash

## General Capital Fund

Year Ended December 31, 2020

	Receipts			Disbursements			Balance or (Deficit) Dec. 31, 2020	
	Balance or (Deficit) Dec. 31, 2019	Budget		Improvement Authorizations	Transfers From	To		
		Appropriations	Miscellaneous					
Fund Balance	198,638.58	2,200,000.00	13,827.01		2,200,000.00		212,465.59	
Capital Improvement Fund	85,804.16				135,142.83	1,498,986.48	85,804.16	
Reserve for Encumbrances	1,391,866.62						1,509,356.83	
Reserve for Developers Contribution	74,566.00						74,566.00	
<b>Improvement Authorizations:</b>								
09-26 Acquisition and Installation of Sustainable Energy Solar Panels	14,036.78		4.55		31,023.25		14,032.23	
10-18 2010 - Various Improvements or Purposes	146,401.67						115,378.42	
10-23 Installation of Solar Panels at Germany Flats	14,867.23						18,645.23	
12-11 Various Capital Improvements	2,642.77				2,642.77			
14-05 Various Capital Improvements	1,002.92				583.75	419.17		
15-05 Various Capital Improvements	1,252.84				971.67	281.17		
16-10 Various Capital Improvements	60,279.19				4,626.62	55,652.57		
16-13 Improvements to 911 Comm Center	(44,000.00)	44,000.00						
16-18 Purchase of Fire Truck	(200,000.00)	100,000.00						
17-06 Various Capital Improvements	45,127.51				3,972.46	41,155.05		
18-03 Various Capital Improvements	32,391.69				28,619.48	3,772.21		
18-04 Various Capital Improvements	977,898.38				567,296.15	227,936.50		
18-10 Various Capital Improvements	499.20						499.20	
18-13 Improvements to Demarest Rd II and Green Rd	(76,859.36)	20,000.00					(56,859.36)	
19-05 Various Capital Improvements	711,819.41				609,163.12	70,533.40	32,122.89	
19-08 Improvements to the DPW Facilities	236,450.32				200,011.83	10,024.21	26,414.28	
19-09 Installation of Turf Field #1 Station Park	328,955.00	330,000.00			2,141.25		656,813.75	
19-10 Improvement to Old Prospect & East Mt. Roads	(215,630.82)						(28,515.99)	
20-07 Various Capital Improvements							449,572.32	
	<b>3,788,010.09</b>	<b>2,694,000.00</b>	<b>69,577.01</b>	<b>2,112,272.38</b>	<b>1,246,353.44</b>	<b>1,089,212.20</b>	<b>2,200,000.00</b>	
	<b>C</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>C</b>	
	<b>3,192,961.28</b>	<b>3,834,129.31</b>	<b>3,834,129.31</b>	<b>3,192,961.28</b>	<b>C</b>	<b>C</b>	<b>C</b>	

**Township of Sparta, N.J.****Schedule of Deferred Charges to Future  
Taxation - Funded****General Capital Fund****Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	C	4,765,000.00
Decreased by:		
Serial Bonds Paid by Current Year		
Budget Appropriations	C-6	<u>1,105,000.00</u>
Balance - December 31, 2020	C	<u>3,660,000.00</u>

Township of Sparta, N.J.

## Schedule of Deferred Charges to Future Taxation - Unfunded

## General Capital Fund

Year Ended December 31 2020

Improvement Authorizations Unfunded  
Less: Unexpended Proceeds of Bond  
Anticipation Notes

## Township of Sparta, N.J.

## Schedule of General Serial Bonds Payable

## General Capital Fund

Year Ended December 31, 2020

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding, December 31, 2020		Interest Rate	Balance Dec. 31, 2019	Decreased	Balance Dec. 31, 2020
			Date	Amount				
Refunding Bonds of 2011	09/08/2011	5,015,000.00	04/01/21	300,000.00	3.000%			
			04/01/21	200,000.00	5.000%			
			04/01/22	525,000.00	5.000%			
			04/01/23	525,000.00	3.500%	2,030,000.00	480,000.00	1,550,000.00
General Bonds of 2013	10/15/2013	4,590,000.00	10/15/21	450,000.00	2.125%			
			10/15/22	475,000.00	3.000%			
			10/15/23	500,000.00	3.000%			
			10/15/24	515,000.00	3.000%	2,390,000.00	450,000.00	1,940,000.00
Refunding Bonds of 2014	09/10/2014	1,010,000.00	01/01/21	170,000.00	3.000%	345,000.00	175,000.00	170,000.00
						4,765,000.00	1,105,000.00	3,660,000.00
						<u>C</u>	<u>C-4</u>	<u>C</u>

## Township of Sparta, N.J.

## Schedule of Bond Anticipation Notes Payable

## General Capital Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Original Note	Date of Issue	Date of Issue	Date of Maturity	Interest Rate	Balance		Decreased	Balance Dec. 31, 2020
							Dec. 31, 2019	Increased		
18-04	Various Capital Improvements	1,050,000.00	10/3/2018	10/3/2019	10/2/2020	2.00%	945,000.00		945,000.00	840,000.00
19-08	Improvement to the DPW Facility	902,000.00	10/3/2019	10/3/2019	10/2/2020	2.00%	902,000.00		902,000.00	811,800.00
							1,847,000.00	1,651,800.00	1,847,000.00	1,651,800.00
<u>C</u>										
		<u>Ref.</u>		<u>Renewals</u>		1,651,800.00		1,651,800.00		
		<u>Paid by Current Fund Budget Appropriation</u>		<u>C-5</u>		1,651,800.00		195,200.00		
						<u>1,651,800.00</u>		<u>1,847,000.00</u>		
<u>C; C-5</u>										



**Township of Sparta, N.J.****Schedule of Capital Improvement Fund****General Capital Fund****Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	C	85,804.16
Increased by:		
Budget Appropriation	C-2	<u>2,200,000.00</u>
		<u>2,285,804.16</u>
Decreased by:		
Appropriated to Finance Improvement		
Authorizations	C-8	<u>2,200,000.00</u>
Balance - December 31, 2020	C	<u>85,804.16</u>

**Township of Sparta, N.J.****Schedule of Reserve for Encumbrances****General Capital Fund****Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	C	1,391,866.62
<b>Increased by:</b>		
Improvement Authorizations	C-8	<u>1,498,986.48</u>
		<u>2,890,853.10</u>
<b>Decreased by:</b>		
Cash Disbursed	C-2	1,246,353.44
Cancelled	C-8	<u>135,142.83</u>
		<u>1,381,496.27</u>
Balance - December 31, 2020	C	<u>1,509,356.83</u>

**Schedule of Reserve for Developers Contribution****General Capital Fund****Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	C	<u>74,566.00</u>
<b>Balance - December 31, 2020</b>		
Balance - December 31, 2020	C	<u>74,566.00</u>

## Township of Sparta, N.J.

## Schedule of Bonds and Notes Authorized But Not Issued

## General Capital Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Balance Dec. 31, 2019		Funded by Budget Appropriation	Improvement Cancelled	Grants Received	Balance Dec. 31, 2020
		Improvement Cancelled	Grants Received				
16-13	Acquisition of Communication/911 Equipment	44,000.00	44,000.00				100,000.00
16-18	Purchase of Fire Truck	200,000.00	100,000.00				56,859.36
18-13	Improvements to Demarest Rd II and Green Rd	76,859.36	20,000.00				500.00
19-08	Improvements to the DPW Facilities	500.00					390,000.00
19-09	Installation of Turf Field #1 Station Park	720,000.00	330,000.00				28,515.99
19-10	Improvement to Old Prospect & East Mt. Roads	252,550.00					575,875.35
		<u>1,293,909.36</u>	<u>494,000.00</u>	<u>168,284.01</u>	<u>168,284.01</u>	<u>C-5</u>	<u>Footnote C</u>

## Township of Sparta, N.J.

## Schedule of Cash

## Water Utility Fund

Year Ended December 31, 2020

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
Balance - December 31, 2019	D	<u>1,841,975.38</u>	<u>475,351.79</u>
<b>Increased by Receipts:</b>			
Fire Hydrant Service	D-2	44,845.24	
Water Tower Cell Phone Lease	D-2	301,075.07	
Miscellaneous Revenues	D-2	144,253.57	
Miscellaneous Revenues not Anticipated	D-2	838,077.80	
Proceeds from BAN Sale	D-3		6,490.23
Consumer Accounts Receivable	D-7	3,086,217.61	
Water Liens Receivable	D-8	94.89	
Water Rents Overpayments	D-13	11,720.23	
Bond Anticipation Notes	D-17		254,000.00
Capital Improvement Fund	D-19		500,000.00
		<u>4,426,284.41</u>	<u>760,490.23</u>
<b>Decreased by Disbursements:</b>			
Budget Appropriations	D-4	3,380,890.30	
Appropriation Reserves	D-12	122,183.09	
Water Rents Overpayments	D-13	13.32	
Interest on Bonds	D-14	316,902.51	
Interest on Notes	D-15	12,194.00	
Improvement Authorizations	D-18		374,162.15
Encumbrances Payable	D-20		62,925.38
		<u>3,832,183.22</u>	<u>437,087.53</u>
Balance - December 31, 2020	D	<u>2,436,076.57</u>	<u>798,754.49</u>

## Township of Sparta, N.J.

## Schedule of Water Utility Capital Cash

Water Utility Fund

Year Ended December 31, 2020

## Township of Sparta, N.J.

## Schedule of Consumer Accounts Receivable

## Water Utility Operating Fund

Year Ended December 31, 2020

	Balance Dec. 31, 2019	<u>Charges</u>	<u>Collections</u>	Balance Dec. 31, 2020
Water Rents & Capacity				
Charges	<u>262,268.85</u>	<u>3,167,434.68</u>	<u>3,102,531.51</u>	<u>327,172.02</u>
	D			D
		<u>Ref.</u>		
Cash Receipts	D-5		3,086,217.61	
Pre-Paid & Overpaid Rents Applied	D-13		16,313.90	
	D-2		<u>3,102,531.51</u>	

**Township of Sparta, N.J.**

**Schedule of Water Liens Receivable**

**Water Utility Operating Fund**

**Year Ended December 31, 2020**

Ref.

Balance December 31, 2019	<b>D</b>	<b><u>94.89</u></b>
Decreased by:		
Redeemed	<b>D-5</b>	<b><u>94.89</u></b>

**Township of Sparta, N.J.****Schedule of Fixed Capital****Water Utility Capital Fund****Year Ended December 31, 2020**Ref.

Balance December 31, 2019	D	29,543,323.34
<b>Increased by:</b>		
Improvement Authorizations Completed	D-10	<u>1,248,500.00</u>
Balance December 31, 2020	D	<u>30,791,823.34</u>

**Township of Sparta, N.J.**  
**Fixed Capital Authorized and Uncompleted**  
**Water Utility Capital Fund**  
**Year Ended December 31, 2020**

Ordinance Number	Improvement Description	Date	Ordinance Amount	2020 Authorizations			Balance Dec. 31, 2020
				Deferred Reserve for Amortization	Deferred Charges to Future Revenue	Costs to Fixed Capital	
14-06	Improvement to The Water Supply and Distribution System	07/22/2014	593,500.00	593,500.00			598,500.00
15-06	Improvement to The Water Supply and Distribution System	05/12/2015	650,000.00	650,000.00			650,000.00
16-11	Improvement to The Water Supply and Distribution System	06/14/2016	800,000.00	800,000.00			800,000.00
16-14	Improvements to Highland Well (supp.)	08/09/2016	90,000.00	90,000.00			90,000.00
18-09	Various Water Capital Improvements	07/10/2018	510,000.00	510,000.00			510,000.00
19-22	Various Water Capital Improvements	11/12/2019	15,000.00	150,000.00			150,000.00
20-08	Various Water Capital Improvements	07/14/2020	754,000.00	500,000.00	254,000.00		754,000.00
			<b>D</b>	<b>2,798,500.00</b>	<b>500,000.00</b>	<b>D-18</b>	<b>D-9</b>
				<b>D</b>	<b>2,798,500.00</b>	<b>D-18</b>	<b>D</b>
							<b>2,304,000.00</b>

**Township of Sparta, N.J.**

**Schedule of Deferred Charges**

**Water Utility Capital Fund**

**Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	D	<u>500.00</u>
Balance - December 31, 2020	D	<u>500.00</u>

## Township of Sparta, N.J.

## Schedule of Appropriation Reserves

## Water Utility Operating Fund

Year Ended December 31, 2020

	Balance Dec. 31, 2019	Balance After Transfers	Paid	Balance Lapsed
Operating:				
Salaries and Wages	47,550.08	47,550.08		47,550.08
Other Expenses	170,009.22	170,009.55	122,183.09	47,823.29
Statutory Expenditures:				
Contribution to:				
Social Security System	8,221.26	8,221.26		8,221.26
	<u>225,780.56</u>	<u>225,780.89</u>	<u>122,183.09</u>	<u>103,594.63</u>
	<u>Ref.</u>		D-5	D-1
Unencumbered	D 132,379.22			
Encumbered	D 93,401.34			
	<u>225,780.56</u>			

## Schedule of Utility Charge Overpayments

## Water Utility Operating Fund

Year Ended December 31, 2020

	Ref.	
Balance - December 31, 2019	D	16,327.22
Increased by:		
Cash Receipts	D-5	11,720.23
		<u>11,720.23</u>
		28,047.45
Decreased by:		
Applied	D-7	16,313.90
Refunded	D-5	13.32
		<u>16,327.22</u>
Balance - December 31, 2020	D	<u>11,720.23</u>

## Township of Sparta, N.J.

## Schedule of Accrued Interest on Bonds

## Water Utility Operating Fund

Year Ended December 31, 2020

	<u>Ref.</u>					
Balance - December 31, 2019	D	114,491.02				
Increased by:						
Budget Appropriation for Interest on Bonds	D-4	<u>305,849.00</u>				
		<u>420,340.02</u>				
Decreased by:						
Interest Paid	D-5	<u>316,902.51</u>				
Balance - December 31, 2020	D	<u>103,437.51</u>				
Principal Outstanding <u>Dec. 31, 2020</u>	Interest <u>Rate</u>	<u>From</u>	<u>To</u>	Period (days)	Required <u>Amount</u>	Actual <u>Amount</u>
915,000.00	Various	10/1/2020	12/31/2020	91	8,517.03	8,442.40
1,029,000.00	Various	10/15/2020	12/31/2020	77	7,703.21	7,635.71
3,265,000.00	Various	7/1/2020	12/31/2020	183	60,923.75	60,389.91
4,106,000.00	Various	10/4/2020	12/31/2020	88	27,207.89	26,969.48
9,315,000.00					<u>104,351.88</u>	<u>103,437.50</u>

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## Township of Sparta, N.J.

## Schedule of Accrued Interest on Notes

## Water Utility Operating Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	D	4,568.72
Increased by:		
Budget Appropriation for Interest on Notes	D-4	<u>10,303.00</u>
		<u>14,871.72</u>
Decreased by:		
Interest Paid	D-5	<u>12,194.00</u>
Balance - December 31, 2020	D	<u>2,677.72</u>

Principal							
Outstanding	Interest				Period	Required	Actual
Dec. 31, 2020	Rate	From	To	(days)		Amount	Amount
<u>792,000.00</u>	<u>1.25%</u>	<u>10/3/2020</u>	<u>12/31/2020</u>	<u>89</u>		<u>2,413.97</u>	<u>2,677.72</u>

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## Township of Sparta, N.J.

## Schedule of Water Serial Bonds Payable

## Water Utility Capital Fund

Year Ended December 31, 2020

Purpose	Original Issue Date	Date of Issue	Maturities of Bonds Outstanding		Interest Rate	Balance, Dec. 31, 2019	Decreased by	Balance, Dec. 31, 2020
			Date	Dec. 31, 2020 Amount				
<b>Water Bonds of 2011</b>								
		04/28/2011	2,310,000.00	04/01/21	155,000.00	3.500%		
			04/01/22	155,000.00	3.500%			
			04/01/23	155,000.00	3.500%			
			04/01/24	155,000.00	3.625%			
			04/01/25	155,000.00	4.000%			
			04/01/26	140,000.00	4.000%	1,070,000.00	155,000.00	915,000.00
<b>Water Bonds of 2013</b>								
		10/15/2013	1,424,000.00	10/15/21	65,000.00	2.125%		
			10/15/22	70,000.00	2.250%			
			10/15/23	70,000.00	3.000%			
			10/15/24	75,000.00	3.000%			
			10/15/25	75,000.00	3.250%			
			10/15/26	80,000.00	3.250%			
			10/15/27	80,000.00	3.250%			
			10/15/28	85,000.00	3.250%			
			10/15/29	85,000.00	4.000%			
			10/15/30	85,000.00	4.000%			
			10/15/31	85,000.00	4.000%			
			10/15/32	85,000.00	4.000%			
			10/15/33	89,000.00	4.000%	1,094,000.00	65,000.00	1,029,000.00
<b>Water Refunding Bonds of 2014</b>								
		09/10/2014	5,828,000.00	01/01/21	540,000.00	3.000%		
			01/01/22	545,000.00	5.000%			
			01/01/23	550,000.00	5.000%			
			01/01/24	550,000.00	5.000%			
			01/01/25	540,000.00	5.000%			
			01/01/26	540,000.00	5.000%	3,810,000.00	545,000.00	3,265,000.00

## Township of Sparta, N.J.

## Schedule of Water Serial Bonds Payable

## Water Utility Capital Fund

Year Ended December 31, 2020

Date of Issue	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance, Dec. 31, 2019	Decreased by	Balance, Dec. 31, 2020
		Date	Dec. 31, 2020 Amount				
<b>Water Bonds of 2017</b>							
10/1/2017	4,781,000.00	10/01/21	275,000.00	2.000%			
		10/01/22	300,000.00	3.000%			
		10/01/23	300,000.00	3.000%			
		10/01/24	300,000.00	3.000%			
		10/01/25	300,000.00	3.000%			
		10/01/26	350,000.00	2.000%			
		10/01/27	350,000.00	2.500%			
		10/01/28	375,000.00	2.500%			
		10/01/29	400,000.00	2.750%			
		10/01/30	400,000.00	2.750%			
		10/01/31	400,000.00	3.000%			
		10/01/32	356,000.00	3.000%	<u>4,356,000.00</u>	<u>250,000.00</u>	<u>4,106,000.00</u>
					<u><u>10,330,000.00</u></u>	<u><u>1,015,000.00</u></u>	<u><u>9,315,000.00</u></u>
					<u><u>D</u></u>	<u><u>D-21</u></u>	<u><u>D</u></u>

## Township of Sparta, N.J.

## Schedule of Water Capital Bond Anticipation Notes

## Water Utility Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Original Note		Date of Issue	Amount of Issue	Date of Issue	Date of Maturity	Interest Rate	Balance, Dec. 31, 2019	Increased	Decreased	Balance, Dec. 31, 2020
		Original Note	Amount of Issue									
17-07	Improvements to Water Utility System	10/04/17	300,000.00	10/03/19	10/02/20	10/02/21	2.00%	240,000.00	210,000.00	240,000.00		210,000.00
18-09	Various Water Capital Improvements	10/03/18	410,000.00	10/03/19	10/02/20	10/02/21	2.00%	369,000.00	328,000.00	369,000.00		328,000.00
20-08	Various Water Capital Improvements	07/14/20	254,000.00	10/02/20	10/02/21	1.25%		609,000.00	792,000.00	254,000.00		254,000.00
								D				D
								Ref.				
								Renewals	538,000.00	538,000.00		
								Issued for Cash	254,000.00			
								D-5;D-23				
								Paid by Budget Appropriation	D-22	71,000.00		
										792,000.00		609,000.00

Township of Sparta, N.J.

## Schedule of Improvement Authorizations

Water Utility Capital Fund

Year Ended December 31, 2020

**Township of Sparta, N.J.****Schedule of Capital Improvement Fund****Water Utility Capital Fund****Year Ended December 31, 2020**Ref.

Balance - December 31, 2019	D	45,939.00
Increased by:		
Budget Appropriation	D-5	500,000.00
		545,939.00
Decreased by:		
Appropriated to Finance Improvement Authorizations	D-22	500,000.00
Balance - December 31, 2020	D	<u>45,939.00</u>

**D-20****Schedule of Encumbrances Payable****Water Utility Capital Fund****Year Ended December 31, 2020**Ref.

Balance - December 31, 2019	D	65,105.15
Increased by:		
Improvement Authorizations	D-18	10,539.51
		75,644.66
Decreased by:		
Cash Disbursements	D-5	62,925.38
Cancelled	D-18	<u>2,179.77</u>
		65,105.15
Balance - December 31, 2020	D	<u>10,539.51</u>

**Township of Sparta, N.J.**

**Schedule of Reserve for Amortization**

**Water Utility Capital Fund**

**Year Ended December 31, 2020**

	<u>Ref.</u>	
Balance - December 31, 2019	D	19,986,823.34
Increased by:		
Serial Bonds Paid by Operating Budget	D-16	1,015,000.00
Bond Anticipation Notes Paid by Operating Budget	D-17	30,000.00
Transfer from Deferred Reserve for Amortization	D-22	<u>760,000.00</u>
		<u>1,805,000.00</u>
Balance - December 31, 2020	D	<u>21,791,823.34</u>

## Township of Sparta, N.J.

## Schedule of Deferred Reserve for Amortization

## Water Utility Capital Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description <u>General Improvements:</u>	Date of Ordinance	Balance, Dec. 31, 2019	Fixed Capital Authorized	Paid From Operating Budget	To Reserve for Amortization	Balance, Dec. 31, 2020
					Notes		
14-06	Improvement to the Water Supply and System	07/22/2014	110,000.00			110,000.00	
15-06	Improvement to the Water Supply and System	05/12/2015	650,000.00			650,000.00	
16-11	Improvement to the Water Supply and System	06/14/2016	500,000.00				500,000.00
16-14	Improvements to the Highlands Well (supp.)	08/09/2016	90,000.00				90,000.00
18-09	Various Water Capital Improvements	07/10/2018	141,000.00				182,000.00
19-22	Various Water Capital Improvements	11/12/2019	150,000.00				150,000.00
20-08	Various Water Capital Improvements	07/14/2020		500,000.00			500,000.00
				<u>1,641,000.00</u>	<u>500,000.00</u>	<u>41,000.00</u>	<u>1,422,000.00</u>
				<u>D</u>	<u>D-10</u>	<u>D-17</u>	<u>D</u>
				<u>Ref.</u>			
	Capital Improvement Fund	D-18; D-19		<u>500,000.00</u>			

## Township of Sparta, N.J.

## Schedule of Bonds and Notes Authorized But Not Issued

## Water Utility Capital Fund

Year Ended December 31, 2020

Ordinance <u>Number</u>	Improvement <u>Description</u>	2020 <u>Authorizations</u>	Bond Anticipation	Notes <u>Issued</u>
20-08	Various Water Capital Improvements	<u>254,000.00</u>	<u>254,000.00</u>	<u>D-18</u> <u>D-17</u>

## Township of Sparta, N.J.

## Schedule of Cash

## Sewer Utility Fund

Year Ended December 31, 2020

	<u>Ref.</u>	<u>Operating</u>	<u>Assessment</u>	<u>Capital</u>
Balance - December 31, 2019	E	<u>144,675.67</u>	<u>8,912.95</u>	<u>951,537.21</u>
Increased by Receipts:				
Sewer Connection Fees	E-2	9,492.00		
Miscellaneous Revenue	E-2	6,195.63		
Interlocal Agreement Branchville	E-2	19,564.00		
Sewer Assessment Fund Balance	E-2	8,913.00		
Sewer Interest on Delinquent Rents	E-2	11,590.65		
Capital Surplus	E-3			7,901.14
Sewer Assessment Fund Balance	E-4		24.99	
Consumer Accounts Receivable	E-9	881,208.33		
Sewer Liens Receivable	E-10	237.19		
Sewer Rents Overpayments	E-14	4,428.08		
Reserve for Amortization	E-22			4,256.03
		<u>941,628.88</u>	<u>24.99</u>	<u>12,157.17</u>
Decreased by Disbursements:				
Budget Appropriations	E-5	869,240.89		
Sewer Assessment Fund Balance	E-4		8,937.94	
Appropriation Reserves	E-13	12,426.32		
Interest on Bonds	E-15	78,287.50		
Interest on Notes	E-16	19,586.99		
Improvement Authorizations	E-19			216,027.34
Reserve for Encumbrances	E-21			39,000.00
		<u>979,541.70</u>	<u>8,937.94</u>	<u>255,027.34</u>
Balance - December 31, 2020	E	<u>106,762.85</u>		<u>708,667.04</u>

## Township of Sparta, N.J.

## Analysis of Sewer Utility Assessment Trust Cash

## Sewer Utility Fund

Year Ended December 31, 2020

	<u>Receipts</u>	<u>Disbursements</u>
Balance		
<u>Dec.31, 2019</u>	<u>Miscellaneous</u>	<u>Miscellaneous</u>
Fund Balance	<u>8,912.95</u>	<u>24.99</u>
	E	E-6
		8,937.94
		E-6

## Township of Sparta, N.J.

## Schedule of Sewer Utility Capital Cash

### **Sewer Utility Fund**

Year Ended December 31, 2020

## Township of Sparta, N.J.

## Schedule of Consumer Accounts Receivable

## Sewer Utility Operating Fund

Year Ended December 31, 2020

	Balance <u>Dec. 31, 2019</u>	Charges	Collections	Balance <u>Dec. 31, 2020</u>
Sewer Rents & Capacity				
Charges	<u>43,815.84</u>	<u>908,514.74</u>	<u>883,637.89</u>	<u>68,692.69</u>
	E			E
		<u>Ref.</u>		
Cash Receipts		E-6	881,208.33	
Pre-Paid Rents Applied		E-14	2,192.37	
		E-2	<u>883,400.70</u>	

**Township of Sparta, N.J.**

**Schedule of Sewer Liens Receivable**

**Sewer Utility Operating Fund**

**Year Ended December 31, 2020**

Ref.

Balance December 31, 2019	E	<u>237.19</u>
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Decreased by:

Redeemed	E-2;E-6	<u>237.19</u>
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**Township of Sparta, N.J.**

**Schedule of Fixed Capital**

**Sewer Utility Capital Fund**

**Year Ended December 31, 2020**

Ref.

Balance December 31, 2019	E	<u>8,758,594.25</u>
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Balance December 31, 2020	E	<u>8,758,594.25</u>
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## Township of Sparta, N.J.

## Schedule of Fixed Capital Authorized and Uncompleted

## Sewer Utility Capital Fund

Year Ended December 31, 2020

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date</u>	<u>Ordinance Amount</u>	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2020</u>
11-17	Improvement of Sanitary Sewerage System	10/25/11	95,000.00	95,000.00	95,000.00
19-12	Conversion of White Deer Plaza Sewer Plant Into a Pumping Station	08/13/19	950,000.00	<u>950,000.00</u>	<u>950,000.00</u>
				<u>1,045,000.00</u>	<u>1,045,000.00</u>
				E	E

## Township of Sparta, N.J.

## Schedule of Appropriation Reserves

## Sewer Utility Operating Fund

Year Ended December 31, 2020

	Balance, Dec. 31, 2019	Balance After Transfers	Paid	Balance Lapsed
Operating:				
Salaries and Wages	9,180.00	9,180.00		9,180.00
Other Expenses	<u>44,100.40</u>	<u>44,100.40</u>	12,426.32	<u>31,674.08</u>
Deferred Charges and Statutory Expenditures:				
Contribution to:				
Social Security System	2,299.00	2,299.00		2,299.00
	<u>55,579.40</u>	<u>55,579.40</u>	<u>12,426.32</u>	<u>43,153.08</u>
	Ref.			
Unencumbered	E	44,164.15		
Encumbered	E	<u>11,415.25</u>		
		<u>55,579.40</u>		

## Schedule of Sewer Utility Charge Overpayments

## Sewer Utility Operating Fund

Year Ended December 31, 2020

	Ref.	
Balance - December 31, 2019	E	2,192.37
Increased by:		
Cash Receipts	E-6	<u>4,428.08</u>
		<u>6,620.45</u>
Decreased by:		
Applied	E-9	<u>2,192.37</u>
Balance - December 31, 2020	E	<u>4,428.08</u>

## Township of Sparta, N.J.

## Schedule of Accrued Interest on Bonds

## Sewer Utility Operating Fund

Year Ended December 31, 2020

Ref.

Balance - December 31, 2019	E	35,351.96
-----------------------------	---	-----------

Increased by:

Budget Appropriation for Interest on Bonds	E-5	69,417.00
--	-----	-----------

104,768.96
------------

Decreased by:

Interest Paid	E-6	78,287.50
---------------	-----	-----------

Balance - December 31, 2020	E	26,481.46
-----------------------------	---	-----------

Principal Outstanding Dec. 31, 2020	Interest Rate	From	To	Period (days)	Required Amount	Actual Amount
1,080,000.00	Various	10/1/2020	12/31/2020	91	10,066.88	10,006.26
905,000.00	Various	7/1/2020	12/31/2020	183	16,575.00	16,475.20
<u>1,985,000.00</u>					<u>26,641.88</u>	<u>26,481.46</u>
E-17						

E-16

## Schedule of Accrued Interest on Bond Anticipation Notes

## Sewer Utility Operating Fund

Year Ended December 31, 2020

Ref.

Balance - December 31, 2019	E	225.17
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Increased by:

Budget Appropriation for Interest on Notes	E-5	24,245.00
--	-----	-----------

24,470.17
-----------

Decreased by:

Interest Paid	E-6	19,586.99
---------------	-----	-----------

Balance - December 31, 2020	E	4,883.18
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Principal Outstanding Dec. 31, 2020	Interest Rate	From	To	Period (days)	Required Amount	Actual Amount
24,000.00	1.25%	10/02/20	12/31/2020	90	73.97	120.32
950,000.00	1.25%	10/02/20	12/31/2020	90	2,928.08	4,762.86
<u>974,000.00</u>					<u>3,002.05</u>	<u>4,883.18</u>

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## Township of Sparta, N.J.

## Schedule of Sewer Serial Bonds Payable

## Sewer Utility Capital Fund

Year Ended December 31, 2020

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding</u>		<u>Interest Rate</u>	<u>Decreased by</u>	<u>Balance, Dec. 31, 2019</u>	<u>Decreased by</u>	<u>Balance, Dec. 31, 2020</u>
			<u>Date</u>	<u>Dec. 31, 2020 Amount</u>					
<b>Sewer Bonds of 2011</b>									
	04/28/11	2,317,000.00	04/01/21	180,000.00	3.500%				
			04/01/22	180,000.00	3.500%				
			04/01/23	180,000.00	3.500%				
			04/01/24	180,000.00	3.625%				
			04/01/25	180,000.00	4.000%				
			04/01/26	180,000.00	4.000%				
						1,255,000.00	175,000.00	1,080,000.00	
<b>Sewer Refunding Bonds of 2014</b>									
	09/10/14	1,627,000.00	01/01/21	145,000.00	3.000%				
			01/01/22	145,000.00	5.000%				
			01/01/23	155,000.00	5.000%				
			01/01/24	155,000.00	5.000%				
			01/01/25	150,000.00	5.000%				
			01/01/26	155,000.00	5.000%				
						1,055,000.00	150,000.00	905,000.00	
							2,310,000.00	325,000.00	1,985,000.00
							<b>E</b>	<b>E-22</b>	<b>E</b>

## Township of Sparta, N.J.

## Schedule of Sewer Capital Bond Anticipation Notes

## Sewer Utility Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Original Note		Date of Issue	Date of Issue	Date of Maturity	Interest Rate	Balance, Dec. 31,2019	Increased	Decreased	Balance, Dec. 31,2020
		Amount of Issue	Amount of Issue								
11-17	Improvement to the Sanitary Sewerage System	11/01/13	60,000.00	10/03/19	10/02/20	2.00%	30,000.00	24,000.00	30,000.00	-	24,000.00
19-12	Conversion of White Deer Plaza Sewer Plant Into a Pumping Station	08/13/19	950,000.00	10/02/19	10/02/21	2.00%	950,000.00	950,000.00	950,000.00	-	950,000.00
				10/02/20	10/02/21	1.25%		980,000.00	974,000.00	980,000.00	974,000.00
							E				E
							Ref.	974,000.00	974,000.00	6,000.00	980,000.00
							Renewals				
							Paid by Budget Appropriation	E-23			
								974,000.00	974,000.00		

## Township of Sparta, N.J.

## Schedule of Improvement Authorizations

## Sewer Utility Capital Fund

Year Ended December 31, 2020

Ordinance <u>Number</u>	Improvement <u>Description</u>	<u>Ordinance Date</u>	Balance		Paid or <u>Charged</u>	Balance Dec. 31,2020 <u>Unfunded</u>
			<u>Dec. 31,2019</u>	<u>Unfunded</u>		
11-17	Improvement of Sanitary Sewerage System	10/25/11	95,000.00	3,607.33	3,379.60	227.73
19-12	Conversion of White Deer Plaza Sewer Plant Into a Pumping Station	08/13/19	950,000.00	898,858.75 902,466.08	220,903.04 224,282.64	677,955.71 678,183.44
				<u>E</u>		<u>E</u>
					Ref.	
					Cash Disbursements E-6	216,027.34
					Encumbrances Payable E-21	8,255.30
						<u>224,282.64</u>

**Township of Sparta, N.J.****Schedule of Capital Improvement Fund****Sewer Utility Capital Fund****Year Ended December 31, 2020**Ref.

Balance - December 31, 2019	E	<u>8,500.00</u>
Balance - December 31, 2020	E	<u>8,500.00</u>

**Schedule of Encumbrances Payable****Sewer Utility Capital Fund****Year Ended December 31, 2020**Ref.

Balance - December 31, 2019	E	39,000.00
Increased by:		
Improvement Authorizations	E-19	<u>8,255.30</u>
		<u>47,255.30</u>
Decreased by:		
Cash Disbursement	E-6	<u>39,000.00</u>
Balance - December 31, 2020	E	<u>8,255.30</u>

## Township of Sparta, N.J.

## Schedule of Reserve for Amortization

## Sewer Utility Capital Fund

Year Ended December 31, 2020

Ref.

Balance - December 31, 2019	E	6,444,338.22
Increased by:		
Serial Bonds Paid by Operating Budget	E-17	325,000.00
Bonds and Notes Authorized but		
Not Issued - Interfund Other		
Trust Fund	E-6;E-24	<u>4,256.03</u>
		<u>329,256.03</u>
Balance - December 31, 2020	E	<u>6,773,594.25</u>

## Township of Sparta, N.J.

## Schedule of Deferred Reserve for Amortization

## Sewer Utility Capital Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Date of Ordinance	Balance, Dec. 31,2019	Paid From Operating Budget - Notes	Balance, Dec. 31,2020
<u>General Improvements:</u>					
11-17	Improvement of Sanitary Sewerage System	10/25/11	<u>65,000.00</u>	<u>6,000.00</u>	<u>71,000.00</u>
			E	E-18	E

**Township of Sparta, N.J.****Schedule of Bonds and Notes Authorized But Not Issued****Sewer Utility Capital Fund****Year Ended December 31, 2020**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance, Dec. 31,2019</u>	<u>Funded by Budget Appropriation</u>
05-18	Improvements to Marian Road Sanitary Sewer System	4,256.03	4,256.03

Footnote E

E-22

## Township of Sparta, N.J.

## Schedule of Cash

## Solid Waste Operating Utility Fund

Year Ended December 31, 2020

Ref.

Balance - December 31, 2019	F	2,405,304.93
<b>Increased by Receipts:</b>		
Interest on Investments	F-2	11,935.37
Solid Waste Penalties	F-2	34,172.81
Miscellaneous Revenue	F-2	115.00
Consumer Accounts Receivable	F-5	1,648,335.80
Prepaid Solid Waste User Fees	F-7	<u>316,419.66</u>
		2,010,978.64
		<u>4,416,283.57</u>
<b>Decreased by Disbursements:</b>		
Budget Appropriations	F-3	2,310,963.12
Appropriation Reserves	F-6	29.80
Overpayments Refunded	F-7	<u>84.17</u>
		2,311,077.09
Balance - December 31, 2020	F	<u>2,105,206.48</u>

## Township of Sparta, N.J.

## Schedule of Consumer Accounts Receivable

## Solid Waste Operating Utility Fund

Year Ended December 31, 2020

	Balance <u>Dec. 31, 2019</u>	Charges	Collections	Balance <u>Dec. 31, 2020</u>
Solid Waste User Fees	<u>116,757.29</u>	<u>1,973,883.95</u>	<u>1,988,329.68</u>	<u>102,311.56</u>
	F			F
Cash Receipts			Ref.	
Pre-Paid Rents and Overpayments Applied		F-4	1,648,335.80	
		F-7	339,993.88	
			<u>1,988,329.68</u>	
			F-2	

## Township of Sparta, N.J.

## Schedule of Appropriation Reserves

## Solid Waste Operating Utility Fund

Year Ended December 31, 2020

	Balance Dec. 31, 2019	Balance After Transfers	Paid	Balance Lapsed
Operating:				
Other Expenses	<u>3,126.61</u>	<u>3,126.61</u>	<u>29.80</u>	<u>3,096.81</u>
			F-4	F-1
	<u>Ref.</u>			
Unencumbered F	2,446.01			
Encumbered F	<u>680.60</u>			
	<u>3,126.61</u>			

F-7

## Schedule of Solid Waste User Fee Overpayments

## Solid Waste Operating Utility Fund

Year Ended December 31, 2020

	<u>Ref.</u>	
Balance - December 31, 2019	F	340,078.05
Increased by:		
Cash Receipts	F-4	<u>316,419.66</u>
		<u>656,497.71</u>
Decreased by:		
Applied	F-5	339,993.88
Refunded	F-4	<u>84.17</u>
		<u>340,078.05</u>
Balance - December 31, 2020	F	<u>316,419.66</u>

**TOWNSHIP OF SPARTA**

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**PART II**

**REPORT ON INTERNAL CONTROL AND ON COMPLIANCE  
AND OTHER MATTERS**

**COMMENTS AND RECOMMENDATIONS**

**YEAR ENDED DECEMBER 31, 2020**



# WIELKOTZ & COMPANY LLC

CERTIFIED PUBLIC ACCOUNTANTS

STEVEN D. WIELKOTZ, CPA, RMA, PSA  
MATTHEW B. WIELKOTZ, CPA, PSA  
PAUL J. CUVA, CPA, RMA, PSA  
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and  
Members of the Township Council  
Township of Sparta  
Sparta, NJ 07871

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Township of Sparta in the County of Sussex as of and for the year ended December 31, 2020 and the related notes to the financial statements, and have issued our report thereon dated September 30, 2021, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting. The regulatory basis opinion was qualified for the Length of Services Award Program not being audited.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements-regulatory basis, we considered the Township of Sparta's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Township of Sparta's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township of Sparta's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A



Honorable Mayor and  
Members of the Township Council  
Page 2

*significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

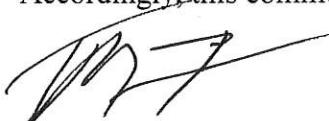
### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township of Sparta's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Township of Sparta in the accompanying comments and recommendations section of this report.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Sparta internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Sparta internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Thomas M. Ferry, C.P.A.  
Registered Municipal Accountant  
No. 497



WIELKOTZ & COMPANY, LLC  
Certified Public Accountants

Rockaway, New Jersey

September 30, 2021



## **GENERAL COMMENTS**

### **Cash Balances**

Cash balances in all funds were verified by independent certificates obtained from the depositories as of December 31, 2020, and at September 30, 2021, in connection with the supplemental reconciliations made for all officials. Cash on hand was counted on that date.

### **Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4**

N.J.S. 40A:11-3 states:

- a. "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contracts made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198 (C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. That adjustment shall become effective on July 1 of the year in which it is made."

N.J.S. 40A:11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsection b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

## **GENERAL COMMENTS (CONTINUED)**

### **Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4 (continued)**

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$17,500.00 and with a qualified purchasing agent the threshold may be up to \$40,000.00. On July 1, 2020 the amount with a qualified purchasing agent was increased to \$44,000.00.

The Governing Body of the Township of Sparta have the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year and where question arises as to whether any contract or agreement might result in violation of the statute, the Township Attorney's opinion should be sought before a commitment is made.

The minutes indicated the bids were requested by public advertising per N.J.S.A. 40A:11-4. The minutes also indicated that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Inasmuch as the system of records did not provide for the accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. None were noted.

Our review of the Township's minutes indicated that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

The Township is a member of the Morris County and Sussex County Co-op Pricing Council.

### **Collection of Interest on Delinquent Taxes and Assessments**

R.S. 54:4-67 provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date they would become delinquent.

The governing body on January 7, 2020 adopted the following resolution authorizing interest to be charged on delinquent taxes and assessments.

BE IT RESOLVED by the Township Council of the Township of Sparta, County of Sussex, that:

1. The rate of interest to be charged by the Tax Collector on delinquent taxes and assessments are fixed at the rate of eight (8) per cent per annum on the first \$1,500.00 of the delinquency, to remain in full force until January 1, 2021.

## **GENERAL COMMENTS (CONTINUED)**

### **Collection of Interest on Delinquent Taxes and Assessments (continued)**

2. The rate of interest to be charged by the Tax Collector on delinquent taxes and assessments on any amount in excess of \$1,500.00 is hereby fixed at the rate of eighteen (18) per cent per annum, to be calculated from the date the tax was payable, until the date of actual payment, to remain in force until January 1, 2021
3. If payment of any installment is made within ten (10) calendar days following the date upon which the same became payable, no interest shall be charged.
4. If payment is made after the 10<sup>th</sup> calendar day; interest is to be calculated from the date the tax was payable until the date of actual payment.
5. If taxes are not paid by December 31, and the delinquent balance is \$10,000.00 including interest and taxes; a 6% penalty will be charged.

The governing body also on January 7, 2020, adopted the following resolution authorizing interest to be charged on delinquent water, sewer and solid waste charges:

BE IT RESOLVED by the Township Council of the Township of Sparta, County of Sussex, that:

1. The rate of interest to be charged by the Tax Collector on delinquent water, sewer and solid waste charges are fixed at the rate of ten (10) per cent of each delinquency, to remain in full force until January 1, 2021.
2. If payment of any installment is made within thirty (30) calendar days following the date upon which the same became payable, no interest shall be charged.
3. If payment is made after the 30<sup>th</sup> calendar day; interest is to be calculated on each delinquency that the water, sewer and solid waste charges were payable until the date of actual payment.

It appears from the examination of the Collector's records that the interest was collected in accordance with the foregoing resolutions.

### **Delinquent Taxes and Tax Title Liens**

The last tax sale was held on October 21, 2020, and was complete except for parties in bankruptcy court.

The following comparison is made of the number of tax title liens receivable on December 31<sup>st</sup> of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2020	52
2019	52
2018	24

## **GENERAL COMMENTS (CONTINUED)**

### **Verification of Delinquent Taxes and Other Charges**

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services.

The results of the test, which was made as of December 31, 2020 is not yet known, but a separate report will be rendered if any irregularities are developed.

In addition, analytical review procedures were utilized to ascertain the validity of the receivables.

### **OTHER COMMENTS:**

#### **Municipal Court**

The report required by statute covering the accounts of the Municipal Court has been filed under separate cover with the Judge, Township Clerk and Division of Local Government Services. We noted however, that there are internal control problems that are throughout the State of New Jersey Municipal Court System caused by the implementation of the Automated Traffic System and the Automated Complaint System.

#### **Construction**

1. A UCC Report was not available for audit.

#### **Management Response:**

In the future, a UCC report will be available for audit.

#### **Cash Management Plan**

1. Lincoln Financial Group was not included in the Township's Cash Management Plan.

#### **Management Response:**

Lincoln Financial Group will be included in the Cash Management Plan in the future.

## RECOMMENDATIONS

It is recommended:

1. That a UCC Construction Report be available for audit.
2. The Lincoln Financial Group be included in the Township's Cash Management Plan.

## Status of Prior Year's Audit Findings/Recommendations

A review was performed on all prior year's recommendations and corrective action was taken on all.

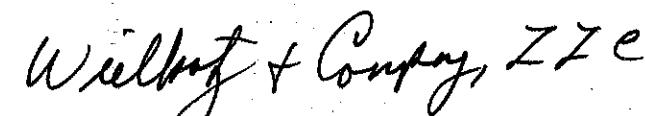
The problems and weaknesses noted in our review were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very Truly Yours,



Thomas M. Ferry, C.P.A.,  
Registered Municipal Accountant  
No. 497



WIELKOTZ & COMPANY, LLC  
Certified Public Accountants