
TOWNSHIP OF SPARTA COMMUNITY INFORMATION BOARD

ORGANIZATION: _____ DATE: ___ / ___ / ___

CONTACT PERSON: _____

FULL ADDRESS: _____

TELEPHONE: HOME: _____ WORK: _____

**Messages should be short and concise. Please include:
“What, Where and When”**

**PRINT YOUR MESSAGE BELOW LEAVING OPENINGS FOR SPACE BETWEEN
WORDS.**

First Line																			
Second Line																			
Third Line																			
Fourth Line																			

*NOTE: The Sparta Parks and Recreation Department reserves the right to place more than one message on each side of the sign, to shorten messages and to shorten the length of time message appears.

DO NOT WRITE BELOW THIS LINE

AUTHORIZED BY: _____

AUTHORIZED LENGTH OF TIME: _____

UP

DOWN

Day: _____ Down: _____

Day: _____ Down: _____

THANK YOU FOR YOUR COOPERATION!
