



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH
201 Wheatworth Road
Hamburg, New Jersey 07419
Telephone: (973) 579-0370
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JENNIFER SHORTINO, M.A., H.O., R.E.H.S.
Director/Health Officer

County of Sussex

SEPTIC AND WELL DISTANCE REFERENCE GUIDE

The following reference guide includes only setback requirements outlined in New Jersey's septic and well code, NJAC 7:9A and NJAC 7:9D. Unregulated setbacks not shown below are the responsibility of the property owner and the contractor. Call before you dig.

Habitable dwelling and commercial building

- 25 ft from basement to septic field disposal
- 15 ft from slab portion to septic field disposal
- 50 ft from basement to septic pit disposal
- 30 ft from slab portion to septic pit disposal
- 10 ft from basement to septic tank
- 5 ft from slab portion to septic tank
- 20 ft from any portion of a wood structure to a well
- 5 ft from any portion of a structure (other than wood) to a well
- A well cannot be covered by any structure.
- No part of the septic system components or well shall be covered by; driveway, pool, addition, patios, **DECK****
- A clearance of five feet shall be maintained from any portion of the septic system components to structures such as: garage, shed, deck, pole barn...

****DECK** - CAN be covering a septic tank **IF** the distance between the bottom of the deck and the existing ground surface is a minimum of 6 ft and a backhoe can gain access to the tank.

SWIMMING POOLS

IN-GROUND

- 10 ft to septic tank
- 20 ft to septic field disposal
- 30 ft to septic pit disposal

ABOVE GROUND

- 5 ft to all components of septic system (except. 15 ft to seepage pit)

BEDROOMS

- The addition of a bedroom in an existing home does require the upgrade of the septic system to current standards.

COMMERCIAL BUILDINGS

- Change of use in a building to a food establishment shall require the review by the health department before building permits are issued

It is the responsibility of the applicant to accurately plot the septic system components on the submitted site plan for building permits when applicable. If no files exist depicting the accurate location of the septic system components, the applicant shall employ a licensed professional engineer to locate and certify the location and size of the septic system components under signature and seal.

County of Sussex is an Equal Opportunity Employer

Sussex County Department of Health and Human Services
 Division of Health - Office of Environmental Health
 201 Wheatsworth Road, Hamburg NJ 07419
 973-579-0370 – 973-579-0399 (fax)

Health@sussex.nj.us
www.sussex.nj.us/health

SYSTEM REVIEW OF INDIVIDUAL SUBSURFACE SEWAGE DISPOSAL

1. Municipality: _____	Block: _____	Lot: _____
Physical Street Address: _____		

2. Name of Applicant: _____		
Applicants Address: _____		
City: _____	State: _____	Zip: _____
Email: _____	Phone: _____	

3. System Review Type Needed: _____	Review Fee: \$25.00
<input type="checkbox"/> System Review for Local Construction/Building/Zoning	
<input type="checkbox"/> System Review for Lending Institution (skip #4A/4B)	

4A. <input type="checkbox"/> I Residential	
<input type="checkbox"/> i. Addition Expansion – Adding Bedrooms	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> NA
<input type="checkbox"/> ii. Addition Renovation- Relocating existing rooms	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> NA
<input type="checkbox"/> iii. Accessory Structure – Garage, Shed, Pool, other	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> NA
Attach three (3) copies of the existing and proposed Residential floor plans. Floor plan maybe professional architectural drawings or a legible sketch on graph paper. All rooms need to be labeled with dimensions and description (i.e. bedroom, kitchen, closet).	

4B. <input type="checkbox"/> I Commercial/Institutional		Type of Facility: _____
<input type="checkbox"/> i. Change of Use – Retail to Food, other	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> NA	
<input type="checkbox"/> ii. Expansion – Increasing Staff/Square-footage	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> NA	
<input type="checkbox"/> iii. Accessory Structure – Garage, Shed, Pool, other	<input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> NA	
Attach three (3) copies of the existing and proposed Commercial floor plans which are professional architectural drawings. All rooms need to be labeled with dimensions and description (i.e. office, kitchen, storage).		

5. Individual Subsurface Sewage Disposal System Information	
How old is the Sewage Disposal System? Provide Year Installed: _____	
Have you provided a copy of the Approved Design? Design Attached: <input type="checkbox"/> Yes or <input type="checkbox"/> No	
Is the Approved Design on File with County? <input type="checkbox"/> Yes or <input type="checkbox"/> No <input type="checkbox"/> UKN	
Check Public Records Search at www.sussex.nj.us/health	

<input type="checkbox"/> Approved	Date: _____	For Agency Use Only:
<input type="checkbox"/> Hold	Date: _____	
<input type="checkbox"/> Denied	Date: _____	

6. Application Checklist:

- ☐ This Form – System Review of Individual Subsurface Sewage Disposal.
- ☐ Review Fee - \$25.00 payable to “County of Sussex”.
- ☐ 3 Copies of Existing and Proposed Floor Plans (County/Municipality/Applicants).
- ☐ Sewage information attached, on file with Division of Health or unavailable.
- ☐ Residential Addition – Engineers evaluation attached for systems installed greater than 10 years ago. **(4ai or ii)**
- ☐ Residential Accessory – Engineers location drawing attached if no records on exist. **(4aiii)**
- ☐ Commercial – Engineers evaluation attached.

7. Description of proposed project:

5. I hereby certify that the information furnished on Form 1 of this application is true.

I am aware that false swearing is a crime in this State and subject to prosecution.

Signature of Applicant:

Date:

NJAC 7:9A-4.3 – Minimum Required Separation Distances (feet)

Component	Well	Waterline	Water Course	Occupied Building	Property Line	Disposal Field	Seepage Pit	Swimming Pool
Sewer line	25	1	-	-	-	-	-	-
Tank	50	10	25	10	5	-	-	10
D-Box	50	10	25	10	5	-	-	10
Field	100	10	50	25	10	50	50	20
Pit	150	25	100	50	20	50	50	30
Dry Well	50	-	-	-	-	50	50	-

Tips on Public Records Search at www.sussex.nj.us/health

Click on Magnifying Glass Icon or choose Septic Records Search. Click I Agree. Choose Public Access – Septic and Well. Skip Dates. Enter Municipality Name. Skip Municipal Code. Enter Block. Enter Lot. Click Search.

Call for Assistance if you would like help 973-579-0370.

Please Note: For Residential Properties where no records exist: A location drawing and evaluation by N.J. Professional Engineer for size and function to accommodate the proposed improvement will be required.

Please Note: For Residential Properties where the system is more than 10 years old, evaluation by N.J. Professional Engineer will be required to verify the is no malfunction.

Please Note: All Commercial Properties will require evaluation by N.J. Professional Engineer for size and function to accommodate the proposed improvement.

Lending Institution/FHA Approvals: